



Prequalification Document

for

MBJ's 2022-2024 Master Plan
Development Projects

at the

Sangster International Airport

September 29, 2022

Project No: SIA//2022-2023

Summary Description

This Standard Bidding Document (SBD) consists of the “Prequalification Procedures for Procurement of Works”. A brief description of this document is given below.

Prequalification Document for Procurement of Works

PART 1 – PREQUALIFICATION PROCEDURES

Section I. Instructions to Bidders (ITB)

This Section specifies the procedures to be followed by Applicants in the preparation and submission of their Applications for Prequalification (AFPs). Information is also provided on opening and evaluation of AFPs.

Section II. Prequalification Data Sheet (PDS)

This Section consists of provisions that are specific to each prequalification and supplements the information or requirements included in Section I, Instructions to Bidders.

Section III. Qualification Criteria and Requirements

This Section contains the methods, criteria, and requirements to be used to determine how Applicants shall be prequalified and later invited to bid.

Section IV. Application Forms

This Section contains the forms for the Application Submission Form and all forms required to be submitted with the Application.

PART 2. WORKS REQUIREMENTS

Section V. Scope of Works

This Section includes a summary description, delivery and completion schedules, technical specifications and drawings of the Works which are the subject of this prequalification.

Table of Contents

PART 1 – Prequalification Procedures	1
Section I. Instructions to Bidders (ITB)	2
Section II. Prequalification Data Sheet	13
Section III. Qualification Criteria and Requirements	15
Section IV. Application Forms	38
PART 2 – Works Requirements.....	58
Section V. Scope of Works	59

PART 1 – Prequalification Procedures

Section I. Instructions to Bidders (ITB)

Table of Contents

A. General	4
1. Scope of Application	4
2. Source of Funds	4
3. Fraud and Corruption	4
4. Eligible Bidders	5
5. Eligible Goods and Related Services	6
B. Contents of the Prequalification Document.....	6
6. Sections of Prequalification Document.....	6
7. Clarification of Prequalification Document.....	7
8. Amendment of Prequalification Document	8
C. Preparation of Applications	8
9. Cost of Applications	8
10. Language of Application	8
11. Documents Comprising the Application	8
12. Application Submission Form	8
13. Documents Establishing the Eligibility of the Bidder	9
14. Documents Establishing the Qualifications of the Bidder	9
15. Signing of the Application and Number of Copies	9
D. Submission of Applications.....	9
16. Sealing and Identification of Applications	9
17. Deadline for Submission of Applications	10
18. Late Applications.....	10

19. Opening of Applications _____	10
E. Procedures for Evaluation of Applications	10
20. Confidentiality _____	10
21. Clarification of Applications _____	10
22. Responsiveness of Applications _____	10
23. Domestic Bidder Price Preference _____	11
24. Sub-contractors _____	11
F. Evaluation of Applications and Prequalification of Bidders.....	11
25. Evaluation of Applications _____	11
26. Procuring Entity's Right to Accept or Reject Applications _____	12
27. Prequalification of Bidders _____	12
28. Notification of Prequalification _____	12
29. Invitation to Bid _____	12
30. Changes in Qualifications of Bidders _____	12

Section I. Instructions to Bidders (ITB)

A. General

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| 1. Scope of Application | 1.1 In connection with the Prequalification Data Sheet (PDS), the Procuring Entity as defined in the PDS issues this Prequalification Document (PQD) to Bidders interested in bidding for the works described in Section V, Scope of Works. |
| 2. Source of Funds | 2.1 The Procuring Entity has committed funds toward the cost of the Projects named in the PDS and intends to apply these funds to eligible payments under the contract(s) resulting from the bidding for which this prequalification is conducted. |
| 3. Fraud and Corruption | <p>3.1 The Procuring Entity requires that bidders, suppliers, contractors and consultants observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy, the Procuring Entity:</p> <p>(a) defines, for the purposes of this provision, the terms set forth below as follows:</p> <p>(i) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official, officer of MBJ or individual serving in a similar capacity in the procurement process or in contract execution;</p> <p>(ii) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Entity and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring Entity the benefits of free and open competition;</p> <p>(iii) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Procuring Entity, designed to establish bid prices at artificial non-competitive levels or to influence the action</p> |

of any party in the procurement process or the execution of a contract; and

- (iv) “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- (b) will reject a bid for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question;
- (c) will sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a contract with MBI if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, an MBI contract.

4. Eligible Bidders

- 4.1 A Bidder shall be a private or public legal entity, subject to ITB 4.6, or any combination of them in the form of association(s) including Joint Venture (JV) with the formal intent, as evidenced by a letter of intent, to enter into an agreement or under an existing agreement. In the case of a JV, unless otherwise specified in the **PDS**, (i) all parties shall be jointly and severally liable, and (ii) there shall be no limit on the number of partners.
- 4.2 The eligibility criteria listed in this Clause 4 shall apply to the Bidder, including the parties constituting the Bidder, i.e., its proposed partners, subcontractors or suppliers for any part of the Contract including related services.
- 4.3 A Bidder may have the nationality of any country. A Bidder shall be deemed to have the nationality of a country if the Bidder is a citizen, or is constituted, incorporated or registered and operates in conformity with the provisions of the laws of that country, as evidenced by its Articles of Incorporation or Documents of Constitution, and its Registration Documents.
- 4.4 Bidders and all parties constituting the Bidder shall not have a conflict of interest. Bidders shall be considered to have a

conflict of interest, if they participated as a consultant in the preparation of the design or technical specifications of the Works that are the subject of this prequalification. Where a firm, or a firm from the same economic or financial group, in addition to consulting, also has the capability to manufacture or supply goods or to construct works, that firm, or a firm from the same economic or financial group, cannot normally be a supplier of goods or works, if it provided consulting services for the contract corresponding to this prequalification, unless it can be demonstrated that there is **not** a significant degree of common ownership, influence or control.

- 4.5 A Bidder shall submit only one Application in the same prequalification process, either individually as a Bidder or as a partner of a JV. No Bidder can be a subcontractor while submitting an Application individually or as a partner of a JV in the same prequalification process. A Subcontractor in any Application may participate in more than one Application, but only in that capacity. A Bidder who submits, or participates in, more than one Application will cause all the Applications in which the Bidder has participated to be disqualified.
 - 4.6 Government-owned entities in the Procuring Entity's Country shall be ineligible.
 - 4.7 Bidders shall not be under execution of a Bid-Securing Declaration in the Procuring Entity's Country.
 - 4.8 Bidders and all parties constituting the Bidder shall provide such evidence of their continued eligibility satisfactory to the Procuring Entity, as the Procuring Entity shall reasonably request.
 - 4.9 The Procuring Entity shall have the right to require the Bidder to demonstrate that they have paid such taxes, duties, fees and other impositions as may be levied in Jamaica, unless otherwise specified in the PDS.
- 5. Eligible Goods and Related Services**
- 5.1 All goods and related services to be supplied under the Contract may have as their origin in any country.

B. Contents of the Prequalification Document

- 6. Sections of Prequalification**
- 6.1 The document for the prequalification of Bidders (hereinafter "Prequalification Document") consists of Parts 1 and 2 which

Document

comprise all the sections indicated below, and should be read in conjunction with any Addendum issued in accordance with ITB 8.

PART 1 Prequalification Procedures

- Section I Instructions to Bidders (ITB)
- Section II Prequalification Data Sheet (PDS)
- Section III Qualification Criteria and Requirements
- Section IV Application Forms

PART 2 Works Requirements

- Section V Scope of Works

6.2 The “Invitation for Prequalification Applications” issued by the Procuring Entity is not part of the Prequalification Document.

6.3 The Procuring Entity accepts no responsibility for the completeness or accuracy of the Prequalification Document and its addenda unless they were obtained directly from the Procuring Entity.

6.4 The Bidder is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish all information or documentation required by the Prequalification Document.

**7. Clarification of
Prequalification
Document**

7.1 A prospective Bidder requiring any clarification of the Prequalification Document shall contact the Procuring Entity in writing at the Procuring Entity’s address indicated in the **PDS**. The Procuring Entity will respond in writing to any request for clarification provided that such request is received no later than fourteen (14) days prior to the deadline for submission of Applications. The Procuring Entity shall forward copies of its response to all Bidders who have acquired the Prequalification Document directly from the Procuring Entity including a description of the inquiry but without identifying its source. Should the Procuring Entity deem it necessary to amend the Prequalification Document as a result of a clarification, it shall do so following the procedure under ITB 8 and in accordance with the provisions of ITB 17.2.

- 8. Amendment of Prequalification Document**
- 8.1 At any time prior to the deadline for submission of Applications, the Procuring Entity may amend the Prequalification Document by issuing addenda.
- 8.2 Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the Prequalification Document from the Procuring Entity.
- 8.3 To give prospective Bidders reasonable time to take an addendum into account in preparing their Applications, the Procuring Entity may, at its discretion, extend the deadline for the submission of Applications.

C. Preparation of Applications

- 9. Cost of Applications**
- 9.1 The Bidder shall bear all costs associated with the preparation and submission of its Application. The Procuring Entity will in **no** case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.
- 10. Language of Application**
- 10.1 The Application as well as all correspondence and documents relating to the prequalification exchanged by the Bidder and the Procuring Entity, shall be written in the language specified in the **PDS**. Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the **PDS**, in which case, for purposes of interpretation of the Application, the translation shall govern.
- 11. Documents Comprising the Application**
- 11.1 The Application shall comprise the following:
- (a) Application Submission Form, in accordance with ITB 12;
 - (b) documentary evidence establishing the Bidder's eligibility to pre-qualify, in accordance with ITB 13;
 - (c) documentary evidence establishing the Bidder's qualifications, in accordance with ITB 14; and
 - (d) any other document required as specified in the **PDS**.
- 12. Application Submission Form**
- 12.1 The Bidder shall prepare an Application Submission Sheet using the form furnished in Section IV, Application Forms. This

Form must be completed without any alteration to its format.

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| 13. Documents Establishing the Eligibility of the Bidder | 13.1 To establish its eligibility in accordance with ITB 4, the Bidder shall complete the eligibility declarations in the Application Submission Form and Forms ELI (eligibility) - 1.1 and 1.2, included in Section IV, Application Forms. |
| 14. Documents Establishing the Qualifications of the Bidder | 14.1 To establish its qualifications to perform the contract(s) in accordance with Section III, Qualification Criteria and Requirements, the Bidder shall provide the information requested in the corresponding Information Sheets included in Section IV, Application Forms. |
| 15. Signing of the Application and Number of Copies | <p>15.1 The Bidder shall prepare one original of the documents comprising the Application as described in ITB 11 and clearly mark it "ORIGINAL". The original of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.</p> <p>15.2 The Bidder shall submit copies of the signed original Application, in the number specified in the PDS, and clearly mark them "COPY". In the event of any discrepancy between the original and the copies, the original shall prevail.</p> |

D. Submission of Applications

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| 16. Sealing and Identification of Applications | <p>16.1 The Bidder shall enclose the original and the copies of the Application in a sealed envelope that shall:</p> <ul style="list-style-type: none">(a) bear the name and address of the Bidder;(b) be addressed to the Procuring Entity, in accordance with ITB 17.1; and(c) bear the specific identification of this prequalification process indicated in the PDS. <p>16.2 The Procuring Entity will accept no responsibility for not processing any envelope that was not identified as required.</p> <p>16.3 The Applications shall be deposited in the Tender Box provided at the address specified in the PDS.</p> |
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- 17. Deadline for Submission of Applications**
- 17.1 Bidders may always submit their Applications by mail or by hand. Applications shall be received by the Procuring Entity at the address and no later than the deadline indicated in the **PDS** and placed in the Tender Box.
- 17.2 The Procuring Entity may, at its discretion, extend the deadline for the submission of Applications by amending the Prequalification Document in accordance with ITB 8, in which case all rights and obligations of the Procuring Entity and the Bidders subject to the previous deadline shall thereafter be subject to the deadline as extended.
- 18. Late Applications**
- 18.1 Any Application received by the Procuring Entity after the deadline for submission of Applications prescribed in ITB 17 will be returned unopened to the Bidder.
- 19. Opening of Applications**
- 19.1 Procuring Entity shall prepare a record of the opening of Applications that shall include, as a minimum, the name of the Bidder.

E. Procedures for Evaluation of Applications

- 20. Confidentiality**
- 20.1 Information relating to the evaluation of Applications, and recommendation for prequalification, shall not be disclosed to Bidders or any other persons not officially concerned with such process until the notification of prequalification is made to all Bidders.
- 20.2 From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with ITB 28, any Bidder that wishes to contact the Procuring Entity on any matter related to the prequalification process may do so but only in writing.
- 21. Clarification of Applications**
- 21.1 To assist in the evaluation of Applications, the Procuring Entity may, at its discretion, ask any Bidder for a clarification of its Application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.
- 21.2 If a Bidder does not provide clarifications of the information requested by the date and time set in the Procuring Entity's request for clarification, its Application may be rejected.
- 22. Responsiveness of**
- 22.1 The Procuring Entity may reject any Application which is not

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| Applications | responsive to the requirements of the prequalification document. |
| 23. Domestic Bidder Price Preference | 23.1 Unless otherwise specified in the PDS , a margin of preference for domestic Bidders shall not apply in the bidding process resulting from this prequalification. |
| 24. Sub-contractors | <p>24.1 Bidders planning to subcontract any of the key activities indicated in Section III, Qualification Criteria, shall specify the activity(ies) or parts of the Works to be subcontracted in the Application Submission Form. Bidders shall clearly identify the proposed specialist subcontractors in Forms ELI (eligibility) - 1.2 and EXP (experience) - 4.2(a) and 4.2(b) in Section IV. Such proposed specialist subcontractor(s) shall meet the corresponding qualification requirements specified in Section III, Qualification Criteria and Requirements.</p> <p>24.2 At this time, the Procuring Entity does not intend to execute certain specific parts of the Works by subcontractors selected in advance by the Procuring Entity (Nominated Subcontractors) unless otherwise stated in the PDS.</p> |

F. Evaluation of Applications and Prequalification of Bidders

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| 25. Evaluation of Applications | <p>25.1 The Procuring Entity shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements to evaluate the qualifications of the Bidders. The use of other methods, criteria, or requirements shall not be permitted. The Procuring Entity reserves the right to waive minor deviations in the qualification criteria if they do not materially affect the capability of a Bidder to perform the contract.</p> <p>25.2 Only the qualifications of subcontractors that have been identified in the Application may be considered in the evaluation of a Bidder. However, the general experience and financial resources of subcontractors may not be added to those of the Bidder for purposes of prequalification of the Bidder.</p> <p>25.3 In case of multiple contracts, the Procuring Entity shall pre-qualify each Bidder for the maximum number and types of contracts for which the Bidder meets the appropriate aggregate requirements of such contracts, as specified in</p> |
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Section III, Qualification Criteria and Requirements.

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| 26. Procuring Entity's Right to Accept or Reject Applications | 26.1 The Procuring Entity reserves the right to accept or reject any Application, and to annul the prequalification process and reject all Applications at any time, without thereby incurring any liability to Bidders. |
| 27. Prequalification of Bidders | 27.1 All Bidders whose Applications have met or exceeded ("passed") the specified threshold requirements will, to the exclusion of all others, be prequalified by the Procuring Entity. |
| 28. Notification of Prequalification | 28.1 Once the Procuring Entity has completed the evaluation of the Applications it shall notify all Bidders in writing of the names of those Bidders who have been prequalified. |
| 29. Invitation to Bid | <p>29.1 Promptly after the notification of the results of the prequalification, the Procuring Entity shall invite Bids from all the Bidders that have been prequalified.</p> <p>29.2 Bidders may be required to provide a Bid Security in the form and an amount to be specified in the Bidding Documents, and the successful Bidder shall be required to provide a Performance Bond to be specified in the Bidding Documents.</p> |
| 30. Changes in Qualifications of Bidders | 30.1 Any change in the structure or formation of a Bidder after being prequalified in accordance with ITB 27 and invited to bid shall be subject to a written approval of the Procuring Entity prior to the deadline for submission of Bids. Such approval shall be denied if as a consequence of the change the Bidder no longer substantially meets the qualification criteria set forth in Section III, Qualification Criteria and Requirements, or if in the opinion of the Procuring Entity, a substantial reduction in competition may result. Any such changes shall be submitted to the Procuring Entity not later than 14 days after the date of the Invitation for Bids. |

Section II. Prequalification Data Sheet

A. General	
ITB 1.1	The Procuring Entity is: MBJ AIRPORTS LIMITED
ITB 1.1	The list of contracts is: Three (3)
ITB 2.1	<p>The name of the Projects are as follows:</p> <ol style="list-style-type: none"> 1. West Concourse Renovation 2. Air to Sea Lounge Renovation 3. Immigration Expansion & Renovation
ITB 4.1	<p>(i) The parties in a JV shall be jointly and severally liable.</p> <p>(ii) Maximum number of partners in the JV shall be: Three (3).</p> <p>(iii) A Bidder may not be or include in its form of association(s) a government-owned legal entity.</p>
ITB 4.6	Government-owned entities in the Procuring Entity's Country are ineligible to participate in this prequalification.
B. Contents of the Prequalification Document	
ITB 7.1	<p>For all queries, questions or requests for clarifications concerning this prequalification, Bidder shall contact the Procuring Entity at the following address:</p> <p>Attention: Shervan Goslin, Purchasing Manager, MBJ Airports Limited</p> <p>Electronic email address: sgoslin@mbjairport.com</p>
C. Preparation of Applications	
ITB 10.1	The language of the application as well as of all correspondence is: English.
ITB 11.1 (d)	<p>The Bidder shall submit with its application, the following additional documents</p> <p>- Letter of Authorization</p>

ITB 15.1	The Bidder shall prepare one original hardcopy and one electronic copy of the documents comprising the Application as described in ITB 11. The original hardcopy shall be clearly marked "ORIGINAL".
ITB 15.2	In addition to the original hardcopy, the number of copies to be submitted with the application is: One (1) copy.
D. Submission of Applications	
ITB 17.1	<p>The Bidder shall submit the electronic copy of the Application to an online secure FTP site administered by MBJ at a Word Wide Web address to be provided by the submission deadline of:</p> <p>October 20, 2022 at 3:00 p.m.</p> <p>In addition, the Bidder shall submit the original hardcopy and copies of the Application to the Procuring Entity, identified and addressed as follows:</p> <p>PRE-QUALIFICATION: RETAIL EXPANSION PROJECT AT THE SANGSTER INTERNATIONAL AIRPORT</p> <p>MBJ AIRPORTS LIMITED</p> <p>Attention: Shervan Goslin, Purchasing Manager</p> <p>Address: MBJ Airports Limited Finance and Administration Department Sangster International Airport Montego Bay, Jamaica</p> <p>Electronic email address: sgoslin@mbjairport.com</p> <p>The Bidder shall submit the original hardcopy and copy of the Application on or before October 20, 2022 at 3:00 p.m.</p>
ITB 19.1	A copy of the record shall not be distributed to all Bidders. A Bidder may request a debriefing and the Procuring Entity shall provide it at its discretion.
E. Procedures for Evaluation of Applications	
ITB 23.1	A margin of preference shall not apply for eligible domestic Bidders.

Section III. Qualification Criteria and Requirements

This Section contains all the methods, criteria (the “Eligibility and Qualification Criteria”), and requirements (the “Compliance Requirements”) that the Procuring Entity shall use to evaluate Applications. Parts 1 to 5 of this Section provide an overview of such items and Part 6 outlines the Detailed Evaluation Criteria to be applied. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.

Table of Contents

1. Eligibility.....	16
2. Historical Contract Non-Performance	17
3. Financial Situation	19
4. Experience.....	21
5. Access to Equipment.....	29
6. Detailed Evaluation Criteria	30

1. Eligibility

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
1.1	Eligibility	In accordance with ITB Sub-Clause 4.2	Pass or Fail: Must meet requirement	Pass or Fail: Existing or intended JV must meet requirement	Pass or Fail: Must meet requirement	N/A	Forms ELI – 1.1 and 1.2, with attachments
1.2	Conflict of Interest	No conflicts of interest in accordance with ITB Sub-Clause 4.4	Pass or Fail: Must meet requirement	Pass or Fail: Existing or intended JV must meet requirement	Pass or Fail: Must meet requirement	N/A	Application Submission Form

2. Historical Contract Non-Performance

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
2.1	History of Non-Performing Contracts	Non-performance of a contract did not occur within the last five (5) years prior to the deadline for application submission based on all information on fully-settled disputes or litigation. A fully-settled dispute or litigation is one that has been resolved in accordance with the Dispute Resolution Mechanism under the respective contract and where all appeal instances available to the applicant have been exhausted.	Pass or Fail: Must meet requirement by itself or as partner to past or existing JV	N/A	Pass or Fail: Must meet requirement by itself or as partner to past or existing JV	N/A	Form CON – 2
2.2	Failure to Sign Contract	Not being under execution of a Bid-Securing Declaration pursuant to ITB Sub-Clause 4.7 for five (5) years	Pass or Fail: Must meet requirement	Pass or Fail: Must meet requirement	Pass or Fail: Must meet requirement	N/A	Application Submission Form

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
2.3	Pending Litigation	All pending litigation shall in total not represent more than 25% (twenty-five percent) of the Applicant’s net worth and shall be treated as resolved against the Applicant	Pass or Fail: Must meet requirement by itself or as a partner to past or existing JV	N/A	Pass or Fail: Must meet requirement by itself or as a partner to past or existing JV	N/A	Form CON–2

3. Financial Situation

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
3.1	Financial Performance	Submission of audited financial statements including balance sheets or, if not required by the law of the Applicant's country, Annual Statements of Financial Position, Comprehensive Income and Cash Flows, for the last two (2) years to demonstrate:	Pass or Fail: Must meet requirement	N/A	Pass or Fail: Must meet requirement	N/A	Form FIN – 3.1 with attachments
		(a) the current soundness of the Applicant's financial position and its prospective long-term profitability, and	(a) Points awarded based on meeting or exceeding minimum requirement	(a) N/A	(a) Points awarded based on meeting or exceeding minimum requirement	(a) N/A	Form FIN – 3.1 with attachments

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
3.1		(b) Capacity to have a minimum average free cash flow amount of one million two hundred thousand U.S. dollars (US\$1,200,000) or equivalent.	(b) Points awarded based on meeting or exceeding minimum requirement	(b) Points awarded based on meeting or exceeding minimum requirement	(b) N/A	(b) N/A	Form FIN – 3.1 with attachments
3.2	Average Annual Construction Turnover	Minimum average annual construction turnover of ten million U.S. dollars (US\$10 million) calculated as total certified payments received for contracts in progress or completed, within the last five (5) years	Points awarded based on meeting or exceeding minimum requirement	Points awarded based on meeting or exceeding minimum requirement	N/A	Must meet or exceed 33% (thirty-three percent) of the minimum requirement	Form FIN – 3.2

4. Experience

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
4.1	General Construction Experience	Experience in Renovation and Alteration construction in occupied spaces with a strong emphasis on finishes. This includes the proponent involvement in the role of contractor, subcontractor, or management contractor for at least the last five (5) years prior to the application submission deadline, and with activity in at least nine (9) months in each year.	Points awarded based on years of experience equal to or greater than minimum requirement	N/A	Points awarded based on years of experience equal to or greater than minimum requirement	N/A	Form EXP – 4.1

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
4.2 (a)	Similar Construction Experience: Number and Value of Contracts	Participation as contractor, management contractor or subcontractor, in at least three (3) contracts within the last five (5) years, each with a value of at least two million U.S. dollars (US\$2 million), that have been successfully and substantially completed and that are similar to the proposed works. The similarity shall be based on the physical size, complexity, methods/technology or other characteristics as described in Section VI, Scope of Works.	Points awarded based on meeting or exceeding minimum requirement	Points awarded based on meeting or exceeding minimum requirement	N/A	Must meet for one contract (may be a specialist subcontractor)	Form EXP - 4.2(a)

Eligibility and Qualification Criteria			Compliance Requirements			Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture		Submission Requirements
				All Parties Combined	Each Partner	

4.2 (b)	Specific Construction Experience: Experience in Key Activities	<p>For the above or other contracts executed during the period stipulated in 4.2(a) above, a minimum construction experience of the phasing implementation of a large scale commercial building renovation (experience working in an airport environment will be an asset) - with the following key activities:</p> <ul style="list-style-type: none"> - Large scale demolition works - Dewatering subsurface water for foundation works - Installation of a Large skylight in the roof - Installation of prefabricated roof supplied by a Nominated Subcontractor. - Installation of Green-walls panels - Smart lighting system 	Must meet requirements	Must meet requirements	N/A	Must meet the following requirements for the key activities	Form EXP – 4.2(b)
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		<ul style="list-style-type: none"> - Ceiling finishes - Internal partitions - False ceiling - Reinforced concrete structural elements including floor expansion slab, footings, columns, beams, installation precast T beam slab etc. - Column and wall claddings installation including: Wooden Panels, Slats, Gypsum Reinforced Panels, bamboo textured panels columns cladding, palm tree trunk texture panels are used to enhance the interior design. - Sculptural Elements - Flooring Finishes including Elegant large floor tiles, a wood-look accent tiles etc. - Electrical Installation - Lighting Installation - Plumbing Installation - Storm water/Roof drainage installation - Public Address Systems Installation - CCTV Systems Installation - Installation of access control systems supplied by a Nominated Subcontractor. - Installation of access fire detection systems supplied by a Nominated Subcontractor. - Bathroom Fixture Installation - HVAC ductwork Installation - Special mechanical systems including Elevators and Escalators - And any other works for the successful completion of the Project. 					
--	--	---	--	--	--	--	--

Eligibility and Qualification Criteria			Compliance Requirements			Documentation	
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	

4.3 (a)	Experience of Key Personnel/ Team: General	<p>A team shall have the following mandatory members:</p> <p>i) A Professional Project Manager with a minimum of ten (10) years' experience in civil works, MEP works and renovation works in the phased implementation of commercial building construction and renovation works;</p> <p>ii) MEP Engineers with a minimum of five (5) years' experience in electrical, plumbing, HVAC and mechanical insulation involve with the phasing implementation of construction and renovation of an occupied commercial building.</p> <p>iii) Foreman with minimum ten (10) years' experience in commercial building construction works, including large scale demolition works, structural alteration works, drywall finishes, texture panels finishes, Installation of a skylight, phasing implementation of renovation works in occupied commercial building, and utilities;</p> <p>iv) Safety Officer with minimum five (5) years' experience with post qualification experience.</p>	Must meet or exceed minimum	Must meet or exceed minimum	N/A	N/A	PER – 1, PER - 2
------------	---	--	-----------------------------	-----------------------------	-----	-----	---------------------

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
4.3 (b)	Experience of Key Personnel/ Team: Specialized Training	Team members shall have specialized training relevant to their respective fields	Points awarded based on meeting requirement	Points awarded based on meeting requirement	N/A	N/A	PER – 1, PER – 2
4.3 (c)	Experience of Key Personnel/ Team: Specialists' Experience	Specialist team members shall have experience both on similar projects and in their position of expertise	Points awarded based on years of experience above minimum requirement for each of similar projects and position of expertise	Points awarded based on years of experience above minimum requirement for each of similar projects and position of expertise	N/A	N/A	PER – 1, PER – 2

5. Access to Equipment

Eligibility and Qualification Criteria			Compliance Requirements				Documentation
No.	Subject	Requirement or Minimum Criteria	Single Entity	Joint Venture			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
5.1	Access to Equipment	Contractors equipment resource current ability to own, lease, rent or otherwise access under viable commercial contracts the following equipment in good working order: - 100 tonne crane; - backhoe (1 pieces), - water trucks (1 pieces), - dump trucks (1 pieces), - boom lift - skid steer loader (Bobcat or equivalent) - generator mobile lighting tower (3 pieces) - Dewatering Pump	Pass or Fail: Must meet requirement	Pass or Fail: Must meet requirement	N/A	N/A	At Bidder’s discretion

6. Detailed Evaluation Criteria

Upon submission of an Application, including the Documentation noted above, Bidders will be evaluated and scored based on the following:

- A. In addition to the Compliance Requirements noted above in Parts 1 and 2 of this Section III, Bidders must provide a Letter of Authorization in order for their Application to be considered for evaluation and scoring under Part 5B of this Section III. The Letter of Authorization shall be on letterhead, be dated, be signed by a representative entitled to bind the Bidder, and shall include the following statement:

“Your agency and its authorized representatives are hereby authorized to conduct any queries or investigations to verify the statements, documents and information submitted in connection with this Application and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Authorization will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by you to verify statements and information provided in this Application, or with regard to the resources, experience and competence of the Applicant.”

- B.** Applications, including the Documentation noted herein and submitted in accordance with Parts 3 to 5 of this Section III, will be evaluated and scored based on the following scored criteria. A Bidder must score a minimum of 70% or 70 points overall to prequalify.

<i>Reference</i>	<i>Criteria Category</i>	<i>Available Points</i>
1.	Work Experience of the Bidder	30
2.	Experience of Key Personnel	25
3.	Access to Equipment	15
4.	Financial Situation	30
	Total	100

1. Work Experience of the Bidder (30 points)

1.1 General Experience in Renovation Construction Projects: 10 points

Experience in commercial Renovation Construction works contracts in the role of contractor, subcontractor, or management contractor for at least the last **five (5)** years prior to the application submission deadline, and with activity in at least nine (9) months in each year.

Years of experience:

Over 5 years	100% of available points
5 years	70% of available points
Under 5 years	0% of available points

1.2 Specific Construction Experience: Number and Value of Projects: 10 points

Participation as contractor, management contractor or subcontractor, in at least **three (3)** contracts within the last **seven (7)** years, each with a value of at least **US\$2 million**, that have been successfully and substantially completed and that are similar to the proposed works. For clarity: the similarity shall be based on the physical size, complexity, methods/technology, specific construction activities, or other characteristics as described in Section VI, Scope of Works.

Number of contracts:

Over 3 contracts	100% of available points
3 contracts	70% of available points
Under 3 contracts	0% of available points

Notwithstanding the above, this criterion will receive a score of zero (0) in the event a Bidder consists of a Joint Venture and one partner of the Joint Venture has not participated in at least one (1) contracts within the last five (5) years with a value of at least US\$2 million, that has been successfully and substantially completed and that is similar to the proposed works.

1.3 Specific Construction Experience: Experience in Key Activities: 10 points

For the above or other contracts executed during the period stipulated in 1.2 above, a minimum construction experience of the successful completion of the phasing implementation of a large scale building renovation project (experience working in an airport environment will be a plus).

Meets minimum construction experience requirements in noted activities:

Yes 100% of available points

No 0% of available points

Notwithstanding the above, this criterion will receive a score of zero (0) in the event a Bidder consists of a Joint Venture and one partner of the Joint Venture, for one (1) of the above or other contracts executed during the period stipulated in 1.2 above, does not have a minimum construction experience in the noted activities.

2. Experience of Key Personnel / Team (25 points)**2.1 General Team Composition and Competence: 5 points**

A team shall have the following mandatory members:

- Professional Project Manager with minimum five (5) years' experience in civil and MEP works in construction project management in commercial building construction and renovation works;
- Foreman with minimum ten (10) years' experience in commercial building construction works, including large scale demolition works, structural alteration works, drywall finishes, texture panels finishes, Installation of a Large skylight, phasing implementation of renovation works in occupied commercial building, utilities, etc.;
- MEP Engineers with minimum of five (5) years' experience in electrical, plumbing, HVAC and mechanical insulation involve with the phasing implementation of a construction and renovation of an occupied commercial building; and
- Safety Officer with minimum five (5) years' experience with post-qualification experience.

Meets requirement for mandatory team members:

Yes 100% of available points

No 0% of available points

2.2 Specialized Training in Field: 10 points

<u>Position</u>	<u>Qualifications/Score</u>	<u>Bonus Qualifications/Score</u>
Project Manager	B.Sc. Civil Engineering, B.Sc. Construction Management or equivalent	3 points Project Management Professional (“PMP”) certificate or equivalent training: +1 point
Foreman	Diploma or Certificate in Construction Management	2 point None
MEP Engineers	B.Sc. Mechanical Engineering or equivalent	2 point None
	Electrical Engineering Diploma	1 point None
All positions	Other training	1 point None

2.3 Years of Experience in Similar Projects and in the Position of Expertise for Specialists: 10 points**• Project Manager**

Years of experience on similar projects:

10 years and over	2.0 points
8 – 9 years	1.5 points
5 – 7 years	1.0 points
Under 5 years	0 points

Years of experience in the position of expertise:

10 years and over	2.0 points
8 – 9 years	1.5 points
5 – 7 years	1.0 points
Under 5 years	0 points

• Foreman

Years of experience on similar projects:

10 years and over	2.0 points
8 – 9 years	1.5 points
5 – 7 years	1.0 points
Under 5 years	0 points

Years of experience in the position of expertise:

10 years and over	2.0 points
8 – 9 years	1.5 points
5 – 7 years	1.0 points
Under 5 years	0 points

• MEP Engineers

Years of experience on similar projects:

5 years and over	1.0 points
3 – 4 years	0.75 points
2 – 3 years	0.5 points
Under 2 years	0 points

Years of experience in the position of expertise:

5 years and over	1.0 points
3 – 4 years	0.75 points
2 – 3 years	0.5 points
Under 2 years	0 points

3. Contractors should demonstrate the ability to own, lease, rent or otherwise access under viable commercial contracts the following equipment (15 points)

100 tonne crane;
backhoe (2 pieces),
water trucks (1 pieces),
dump trucks (3 pieces),
boom lift
telehandler
skid steer loader (Bobcat or equivalent)
generator mobile lighting tower (3 pieces)
Dewatering Pump

For clarity: number of pieces indicated are minimum quantities

Meets requirement for mandatory team members:

Yes	Pass (100% of available points)
No	Fail (Application will be rejected)

4. Financial Situation (30 points)

4.1 Soundness of Financial Position and Prospective Long-Term Profitability as Measured Over the Last Two (2) Years: 10 points

• Net Worth = Total Assets – Total Liabilities (5 points)

Net worth:

For greater than US\$10 million steady and increasing net worth over 2-year period	100% of available points
For less than US\$10 million but greater than or equal to US\$5 million over 2-year period	70% of available points
For less than US\$5 million over 2-year period	0% of available points

• **Liquidity = Current Assets/Current Liabilities (5 points)**

Liquidity (in each year):

Ratio greater than 1:1	100% of available points
Ratio less than 1:1 but greater than or equal to 0.5:1	70% of available points
Ratio less than 0.5:1	0% of available points

4.2 Capacity to Generate Free Cash Flow as Measured Over the Last Two (2) Years: 10 points

• **Average Free Cash Flow over the Period = (Operating Cash Flow less Capital Expenditures) / Number of Years**

Average free cash flow over the period:

Over US\$800,000	100% of available points
US\$800,000	70% of available points
Under US\$800,000	0% of available points

4.3 Construction Turnover: 10 points

• **Construction Turnover = Average of Revenue as Reported in Financial Statements for the Five (5) Year Period**

Construction turnover:

Over US\$10 million	100% of available points
US\$10 million	70% of available points
Under US\$10 million	0% of available points

Notwithstanding the above, an Application will be rejected if, in the event a Bidder consists of a Joint Venture, one partner of the Joint Venture does not meet 33% (thirty-three percent) of the above requirement.

Explanation for ratios used:

- Net worth – measures a firm's ability to produce profits over the long run as well as its ability to sustain losses.
- Current ratio and debt ratio together cover liquidity and solvency, respectively, and are used to get a complete picture of a firm's financial position.
- Operating free cash flow – Is the cash flow available to a company for use for expansion and/or financial stability to weather difficult market conditions? It gives a view of a company's ability to generate cash and thus profits.

NOTES

1. Applicants will be advised in writing by fax or email, not later than 90 days after the date for submission of Applications, of the result of their Application and the names of the prequalified Applicants. No reason will be provided for the Procuring Entity's decision.
2. All Applicants are required to ensure that they provide the requisite documentation to facilitate an overall assessment of their qualification status based on the scope of work required.
3. The Procuring Entity reserves the right to:
 - Reject or accept any prequalification; and
 - Cancel the prequalification process and reject all Applications.
4. The Procuring Entity shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for them.

Section IV. Application Forms

Table of Forms

Application Submission Form.....	39
Applicant Information Form (ELI-1.1)	42
Applicant's Party Information Form (ELI-1.2).....	43
Historical Contract Non-Performance Form (CON-2).....	44
Financial Situation Form (FIN-3.1)	46
Average Annual Construction Turnover Form (FIN-3.2)	48
General Construction Experience Form (EXP-4.1)	49
Similar Construction Experience Form (EXP-4.2(a)).....	51
Specific Construction Experience Form (EXP-4.2(b))	53
Personnel Form (PER-1)	56
Personnel Form (PER-2)	57

Application Submission Form

Date: *[insert day, month, year]*

ICB No. and Title: **SIA/x/x (MBJ Number PQ#xxx)**: Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects

To: MBJ Limited

We, the undersigned, apply to be prequalified for the referenced ICB and declare that:

- (a) we have examined and have no reservations to the Prequalification Documents, including Addendum(s) No(s)., issued in accordance with Instructions to Applicants (ITB) Clause 8: *[insert the number and issuing date of each addendum]*;

Addenda:

- (b) we, including any subcontractors or suppliers for any part of the contract resulting from this prequalification process, have nationalities from eligible countries, in accordance with ITB Sub-Clause 4.2: *[insert the nationality of the Applicant, including that of all partners in case of a Joint Venture, and the nationality of each already identified subcontractor and supplier of related services, if applicable]*;

Nationality of Applicant:

Nationality of Partners:

- (c) we, including any subcontractors or suppliers for any part of the contract resulting from this prequalification, do not have any conflict of interest, in accordance with ITB Sub-Clause 4.4;
- (d) *[insert "we are not a Government owned entity" and we meet the requirements of ITB Sub-Clause 4.6]*;

- (e) we, in accordance with ITB Sub-Clause 24.1, plan to subcontract the following key activities and/or parts of the Works:

[insert any of the key activities identified in Section III- 4.2 (b) which the Applicant intends to subcontract]

<i>Sub-contract activity:</i>
<i>Sub-contract activity:</i>
<i>Sub-contract activity:</i>
<i>Sub-contract activity:</i>
<i>Sub-contract activity:</i>
<i>Sub-contract activity:</i>
<i>Sub-contract activity:</i>
<i>Sub-contract activity:</i>

- (f) we declare that the following commissions, gratuities, or fees have been paid or are to be paid with respect to the prequalification process, the corresponding bidding process or execution of the Contract:

<u>Name of Recipient</u>	<u>Address</u>	<u>Reason</u>	<u>Amount</u>
<i>[insert full name for each occurrence]</i>	<i>[insert street/ number/city/ country]</i>	<i>[indicate reason]</i>	<i>[specify amount in US\$ <u>equivalent</u>]</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

[If none has been paid or is to be paid, indicate “none”.]

- (g) we declare and warrant that all statements and information set out in this Application or otherwise provided to MBI in connection with this Prequalification Process, including statements and information hereafter provided, are and will be true, accurate and complete, not misleading, and in accordance with the principle of full, true and plain disclosure;

- (h) we understand that you may cancel the prequalification process at any time and that you are neither bound to accept any Application that you may receive nor to invite the prequalified Applicants to bid for the contract which is the subject of this prequalification, without incurring any liability to the Applicants, in accordance with ITB Clause 26.

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]*

Name:

[insert full name of person signing the Application]

In the Capacity of:

[insert capacity of person signing the Application]

Duly authorized to sign the application for and on behalf of:

Applicant's Name:

[insert full name of Applicant]

Address:

[insert street number/town or city/country address]

Dated on:

[insert day number] day of [insert month], [insert year]

Applicant Information Form (ELI-1.1)

Date:

[insert day, month, year]

ICB No. and Title: **SIA/x/xxx** (MBJ Number **PQ#x**): Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects

Page *[insert page number]* of *[insert total number]* pages

Applicant's legal name: <i>[insert full legal name]</i>
In case of Joint Venture (JV), legal name of each partner: <i>[insert full legal name of each partner in JV]</i>
Applicant's actual or intended country of constitution: <i>[indicate country of Constitution]</i>
Applicant's actual or intended year of constitution: <i>[indicate year of Constitution]</i>
Applicant's legal address in country of constitution: <i>[insert street/ number/ town or city/ country]</i>
Applicant's authorized representative information: Name: <i>[insert full legal name]</i> Address: <i>[insert street/ number/ town or city/ country]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers, including country and city codes]</i> E-mail address: <i>[indicate e-mail address]</i>
Attached are copies of original documents of: <input type="checkbox"/> Articles of Incorporation or Documents of Constitution, and Registration Documents of the legal entity named above, in accordance with ITB 4.2. <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement, in accordance with ITB 4.1.

Applicant's Party Information Form (ELI-1.2)

[The following form shall be filled in for the Applicant's parties including partner(s) of a joint venture, subcontractors, suppliers and other parties]

Date:

[insert day, month, year]

ICB No. and Title: **SIA/x/2019 (MBJ Number PQ#xx)**: Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects

JV applicant legal name:

[insert full legal name]

Applicant Party's legal name:

[insert full legal name of Applicant Party]

Applicant Party's country of registration:

[indicate country of registration]

Applicant Party's year of constitution:

[indicate year of constitution]

Applicant Party's legal address in country of constitution:

[insert street/ number/ town or city/ country]

Applicant Party's authorized representative information:

Name: *[insert full legal name]*

Address: *[insert street/ number/ town or city/ country]*

Telephone/Fax numbers: *[insert telephone/fax numbers, including country and city codes]*

E-mail address: *[indicate e-mail address]*

Attached are copies of original documents of:

- ☐ Articles of Incorporation or Documents of Constitution, and Registration Documents of the legal entity named above, in accordance with ITB 4.2.

Historical Contract Non-Performance Form (CON-2)

[The following table shall be filled in for the Applicant and for each partner of a Joint Venture]

Applicant's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Party's Legal Name: *[insert full name]*

ICB No. and Title: **SIA//2022-2023(MBJ Number PQ#xxx): Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects**

Non-Performing Contracts in accordance with Section III, Qualification Criteria and Requirements			
<input type="checkbox"/> Contract non-performance did not occur during the five (5) years specified in Section III, Qualification Criteria and Requirements, Sub-Factor 2.1.			
<input type="checkbox"/> Contract(s) not performed during the five (5) years specified in Section III, Qualification Criteria and Requirements, Sub-Factor 2.1, as indicated below.			
Year	Non Performed Portion of Contract	Contract Identification	Total Contract Amount (current value, US\$ equivalent)
<i>[insert year]</i>	<i>[insert amount and percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Entity: <i>[insert full name]</i> Address of Procuring Entity: <i>[insert street/city/country]</i> Reason(s) for Non-Performance: <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>

Pending Litigation, in accordance with Section III, Qualification Criteria and Requirements			
<input type="checkbox"/> No pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3.			
<input type="checkbox"/> Pending litigation in accordance with Section III, Qualification Criteria and Requirements, Sub-Factor 2.3, as indicated below.			
Year	Outcome as Percentage of Total Assets	Contract Identification	Total Contract Amount (current value, US\$ equivalent)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: <i>[indicate complete contract name/ number, and any other identification]</i> Name of Procuring Entity: <i>[insert full name]</i> Address of Procuring Entity: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i>	<i>[insert amount]</i>

Financial Situation Form (FIN-3.1)

[The following table shall be filled in for the Applicant and for each partner of a Joint Venture]

Applicant's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Party's Legal Name: *[insert full name]*

ICB No. and Title: **SIA//2022-2023 (MBJ Number PQ#xxx: Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects**

1. Financial Data

	Historic Financial Information for Previous Two (2) Years (US\$ equivalent in 000s)				
	Year 1	Year 2		-	-
Information from Balance Sheet					
Total Assets (TA)				-	-
Total Liabilities (TL)				-	-
Net Worth (NW)				-	-
Current Assets (CA)				-	-
Current Liabilities (CL)				-	-
Liquidity				-	-
Information from Income Statement					
Total Revenue (TR)				-	-
Profits Before Taxes (PBT)				-	-
Information from Cash Flow Statement					
Operating Cash Flow (CF)				-	-
Capital Expenditures (CE)				-	-
Free Cash Flow (FCF)				-	-

2. Financial Documents

The Applicant and the Joint Venture Parties shall provide copies of the balance sheets and/or financial statements for two (2) years pursuant to Section III, Qualifications Criteria and Requirements, Sub-Factor 3.1. The financial statements shall:

- (a) reflect the financial situation of the Applicant or partner to a Joint Venture, and not sister or parent companies;
 - (b) be audited by a certified accountant;
 - (c) be complete, including all notes to the financial statements; and
 - (d) correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).
- ☐ Attached are copies of financial statements (balance sheets, including all related notes, income statements, and cash flow statements) for the two (2) years required above; and complying with the requirements.

Average Annual Construction Turnover Form (FIN-3.2)

[The following table shall be filled in for the Applicant and for each partner of a Joint Venture]

Applicant's/Joint Venture Partner's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Joint Venture Party's Legal Name: *[insert full name]*

ICB No. and Title: **SIA//2022-2023 (MBJ Number PQ#xxx: Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects**

Annual Turnover Data (Construction Only)		
Year	Amount and Currency	US\$ Equivalent
<i>[indicate year]</i>	<i>[insert amount and indicate currency]</i>	<i>[insert amount in US\$ equiv.]</i>
<i>[Year 1]</i>		
<i>[Year 2]</i>		
<i>[Year 3]</i>		
<i>[Year 4]</i>		
<i>[Year 5]</i>		
Average Annual Construction Turnover *		

* Average annual construction turnover calculated as total certified payments received for work in progress or completed, divided by the number of years specified in Section III, Qualification Criteria and Requirements, Sub-Factor 3.2.

General Construction Experience Form (EXP-4.1)

[The following table shall be filled in for the Applicant and for each partner of a Joint Venture]

Applicant's/Joint Venture Partner's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Applicant JV Party's Legal Name: *[insert full name]*

ICB No. and Title: **SIA//2022-2023 (MBJ Number PQ#xxx: Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects**

[Identify contracts that demonstrate continuous construction work over a minimum of the past five (5) years pursuant to Section III, Qualification Criteria and Requirements, Sub-Factor 4.1. List contracts chronologically, according to their commencement (starting) dates.]

Starting Month / Year	Ending Month / Year	Contract Identification	Role of Applicant
<i>[indicate month/ year]</i>	<i>[indicate month/ year]</i>	Contract name: <i>[insert full name]</i> Brief description of the Works performed by the Applicant: <i>[describe works performed briefly]</i> Amount of contract: <i>[insert amount in US\$ equivalent]</i> Name of Procuring Entity: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Contractor" or "Subcontractor" or "Contract Manager"]</i>
<i>[indicate month/ year]</i>	<i>[indicate month/ year]</i>	Contract name: <i>[insert full name]</i> Brief description of the Works performed by the Applicant: <i>[describe works performed briefly]</i> Amount of contract: <i>[insert amount in US\$ equivalent]</i> Name of Procuring Entity: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Contractor" or "Subcontractor" or "Contract Manager"]</i>

<i>[indicate month/ year]</i>	<i>[indicate month/ year]</i>	Contract name: <i>[insert full name]</i> Brief description of the Works performed by the Applicant: <i>[describe works performed briefly]</i> Amount of contract: <i>[insert amount in US\$ equivalent]</i> Name of Procuring Entity: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Contractor" or "Subcontractor" or "Contract Manager"]</i>
<i>[indicate month/ year]</i>	<i>[indicate month/ year]</i>	Contract name: <i>[insert full name]</i> Brief description of the Works performed by the Applicant: <i>[describe works performed briefly]</i> Amount of contract: <i>[insert amount in US\$ equivalent]</i> Name of Procuring Entity: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Contractor" or "Subcontractor" or "Contract Manager"]</i>

Similar Construction Experience Form (EXP-4.2(a))

[The following table shall be filled in for contracts performed by the Applicant, each partner of a Joint Venture, and specialist sub-contractors]

Applicant's/Joint Venture Partner's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Applicant JV Party's Legal Name: *[insert full name]*

ICB No. and Title: **SIA//2022-2023 (MBJ Number PQ#xxx: Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects**

Similar Contract No. <i>[insert number] of [insert number of similar contracts provided (minimum 3)]</i>	Information		
Contract Identification	<i>[insert contract name and number]</i>		
Award Date	<i>[insert day, month, year]</i>		
Completion Date	<i>[insert day, month, year]</i>		
Role in Contract <i>[check the appropriate box]</i>	Contractor <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Subcontractor <input type="checkbox"/>
Total Contract Amount	<i>[insert total contract amount in local currency]</i>		<i>[insert total contract amount in US\$ equivalent]</i>
If partner in a JV, or subcontractor, specify participation in total contract amount	<i>[insert a percentage amount]</i>	<i>[insert corresponding amount in local currency]</i>	<i>[insert corresponding amount in US\$ equivalent]</i>
Procuring Entity's Name	<i>[insert full name]</i>		
Address	<i>[indicate street / no. / town or city / country]</i>		
Telephone/fax number	<i>[insert telephone/fax numbers, including codes]</i>		
E-mail	<i>[insert e-mail address, if available]</i>		

Similar Construction Experience Form (EXP-4.2(a)) (cont.)

Similar Contract No. <i>[insert number] of [insert number of similar contracts provided (minimum 3)]</i>	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	<i>[insert amount in US\$ in words and in Figures]</i>
2. Physical size	<i>[insert physical size of activities]</i>
3. Complexity	<i>[insert description of complexity]</i>
4. Methods/Technology	<i>[insert specific aspects of the methods/ technology involved in the contract]</i>
5. Other Characteristics	<i>[insert other characteristics as described in Section V, Scope of Works]</i>

Specific Construction Experience Form (EXP-4.2(b))

[The following table shall be filled in for contracts performed by the Applicant, each partner of a Joint Venture, and specialist sub-contractors. The contracts may be the same as those provided in Form EXP-4.2(a).]

Applicant's/Joint Venture Partner's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Applicant JV Party's Legal Name: *[insert full name]*

ICB No. and Title: **SIA//2022-2023 (MBJ Number PQ#xxx: Sangster International Airport – MBJ's 2022-2024 Master Plan Capital Development Projects**

Specific Contract No. <i>[insert number] of [insert number of similar contracts provided (minimum 3)]</i>	Information		
Contract Identification	<i>[insert contract name and number]</i>		
Award Date	<i>[insert day, month, year]</i>		
Completion Date	<i>[insert day, month, year]</i>		
Role in Contract <i>[check the appropriate box]</i>	Contractor <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Subcontractor <input type="checkbox"/>
Total Contract Amount	<i>[insert total contract amount in local currency]</i>		<i>[insert total contract amount in US\$ equivalent]</i>
If partner in a JV, or subcontractor, specify participation in total contract amount	<i>[insert a percentage amount]</i>	<i>[insert corresponding amount in local currency]</i>	<i>[insert corresponding amount in US\$ equivalent]</i>
Procuring Entity's Name	<i>[insert full name]</i>		
Address	<i>[indicate street / no. / town or city / country]</i>		
Telephone/fax number	<i>[insert telephone/fax numbers, including codes]</i>		

E-mail	<i>[insert e-mail address, if available]</i>
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Specific Construction Experience Form (EXP-4.2(b)) (cont.)

Specific Contract No. <i>[insert number] of [insert number of similar contracts provided (minimum 3)]</i>	Information
Description of the specific construction expertise in accordance with Sub-Factor 4.2(b) of Section III:	<i>[insert description]</i>
1. Amount	<i>[insert amount in US\$ in words and in Figures]</i>
2. Physical size	<i>[insert physical size of activities]</i>
3. Complexity	<i>[insert description of complexity]</i>
4. Methods/Technology	<i>[insert specific aspects of the methods/ technology involved in the contract]</i>
5. Other Characteristics	<i>[insert other characteristics as described in Section V, Scope of Works]</i>

Personnel Form (PER-1)

[Bidders should provide the names of suitably qualified personnel to meet the mandatory members and specified requirements stated in Section III (add additional rows as required). The data on their experience should be supplied using Form PER-2 below for each candidate.]

Proposed Personnel

1.	Title of position*:
	Name:
2.	Title of position*:
	Name:
3.	Title of position*:
	Name:
4.	Title of position*:
	Name:
5.	Title of position*:
	Name:
6.	Title of position*:
	Name:
7.	Title of position*:
	Name:
8.	Title of position*:
	Name:

*As listed in Section III.

Resume of Proposed Personnel

Name of Bidder:

Position:		
Personnel information	Name:	Date of birth:
	Professional qualifications:	
Present work	Name of employer:	
	Type of employment:	
	Address of employer	
	Telephone:	Contact (manager / personnel officer):
	Fax:	E-mail:
	Present job title:	Years with present employer:

[illegible]

PART 2 – Works Requirements

Section V. Scope of Works

Project Narrative

MBJ Airports Ltd is undertaking expansion, alteration and renovation of various areas of the Sangster International Airport facility as part of its 2022 & 2023 capital investment programmes to enlarge the airport's operations and provide an international standard of service to all its visitors. The aim of these development is in line with the sense of place concept, of improving the experience for all arriving and departing passengers to leave a lasting impression on each and every visitor passing through the airport. The major areas for the expansion, alteration and renovation works included in this pre-qualification document included the following:

1. West Concourse Renovation –
 - a. Renovation of the existing Gate 1-5 boarding area in line with sense of place and integration with new retail units in the area.
 - b. Expansion of Gates 1, 1A and 2 boarding areas to support an increase in Gate 1A operations.
 - c. Construction of new arrivals ramp between gates 6 and 7 to remove an arrival / departure conflicts in this area.
 - d. Reconstruction of existing gate 6 and 7 ramp to allow increased hold room and remote bussing arrival gate, improving the passenger experience.
 - e. The ceiling level in the gate 1-5 area will be raised and clear height maximized to allow for a better passenger experience.
 - f. The ceiling system will be plasterboard ceiling with cove lighting and integration of services.
 - g. Existing glazing in the north wall that was covered up during construction of the ramps will be uncovered improving daylight levels.
 - h. The roof over gate 6/7 area will be raised allowing for simplified structural arrangement, higher ceiling levels and more holdroom seating.
2. Air to Sea Lounge Renovation -
 - a. Renovation of old "Air Jamaica" ops space to apron level of the east concourse.
 - b. Provision of dedicated waiting area for air to sea passengers who currently wait in the arrivals corridor.
 - c. Access to new apron bus loop removing the need to close gate 8 for cruise operations
 - d. Air sea lounge provides 910sqm of passenger waiting area plus new restrooms in line with the sense of place concept, improving the passenger experience for both cruise and regular passengers through removing congestion
3. Immigration and Security Expansion –

- a. Expansion of “boomerang” area accommodating security screening, immigration facilities, departures and arrivals orientation zones.
- b. Expansion of Immigration Hall from 1300sqm to 2600sqm – including additional immigration kiosks all centrally located for all passenger flows
- c. Expansion of Security Screening from 1090sqm to 2520 sqm – and an increase from 8 lanes to 10 lanes providing capacity for growth
- d. New arrivals orientation zone (760sqm) and departures orientation zone (1250sqm) including retail and passenger services

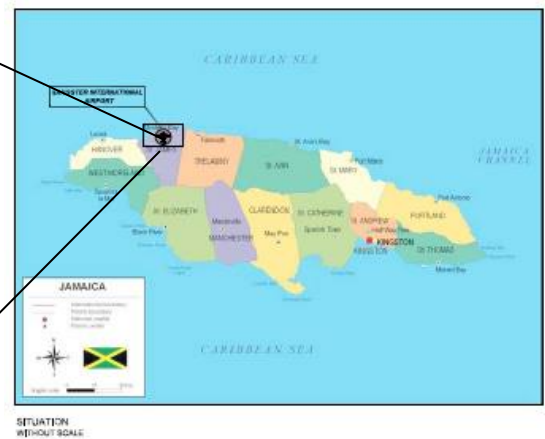
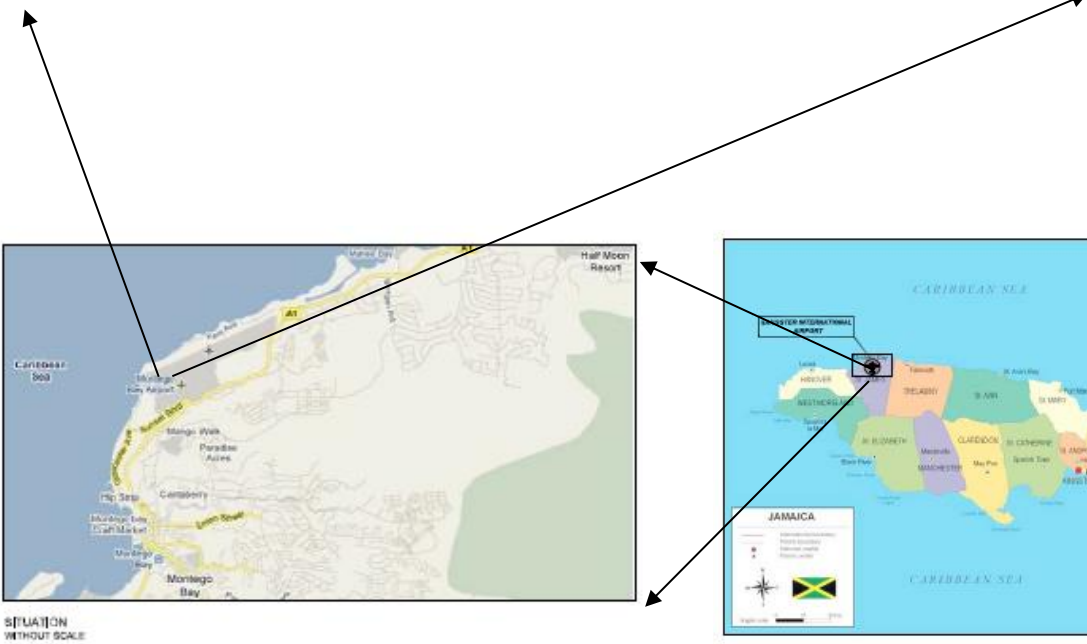
Please note that the works will be executed in an occupied space, therefore, key to ensure a smooth and successful process is the preparation of plan of construction operation document detailing the phased implementation methodology, to demonstrate the accurate and effective execution of the project with the least impact on the airport’s operations.

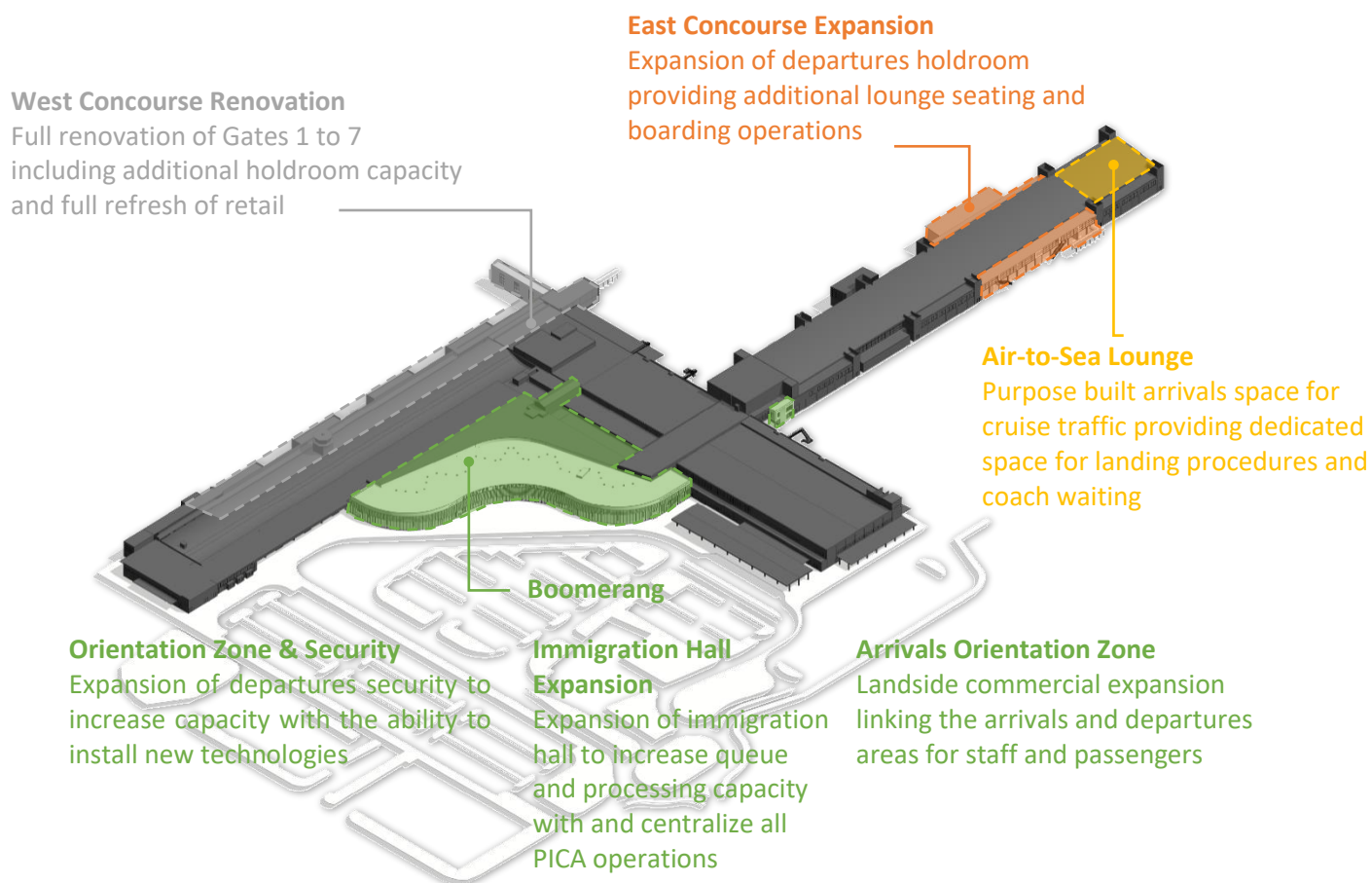
Construction Period

Project Timeline

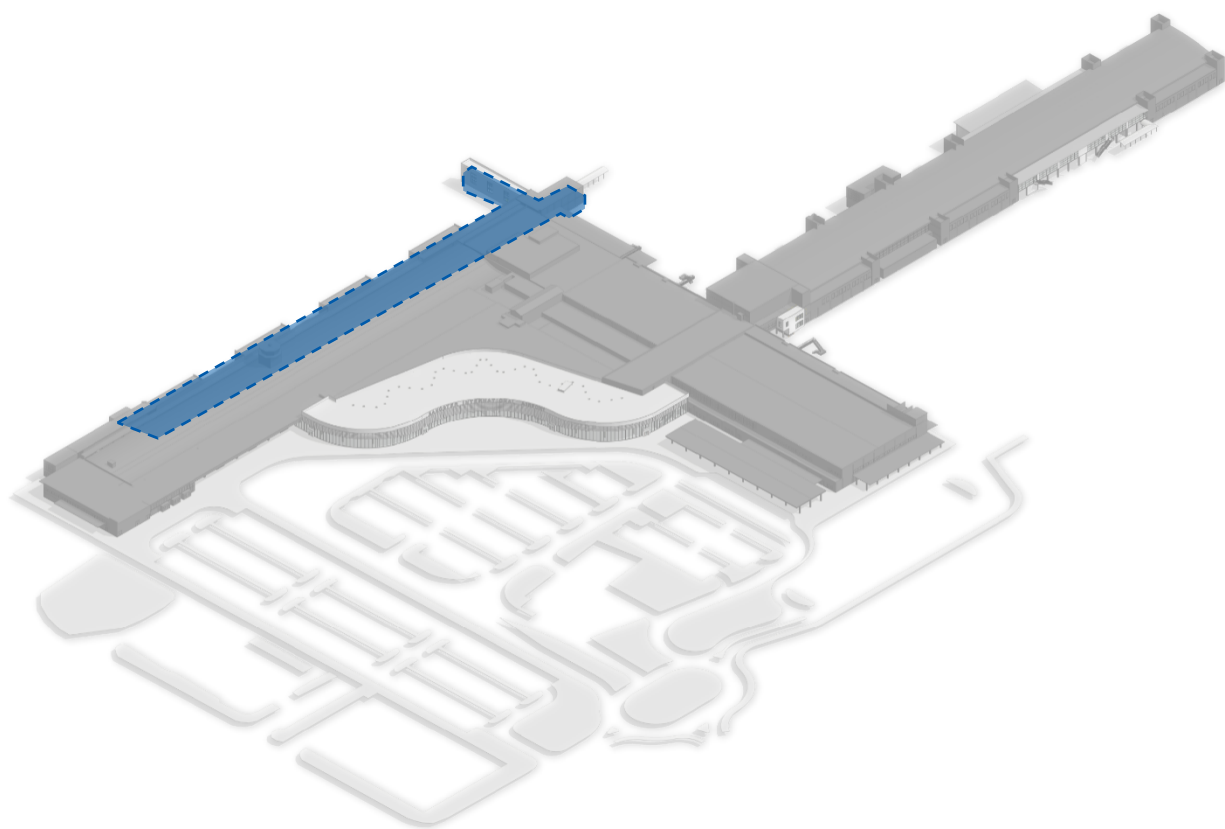
The construction work under this scope is scheduled to commence in 2022 and is projected to be completed in 24 months.

- The location and layout of the Site are indicated hereunder.

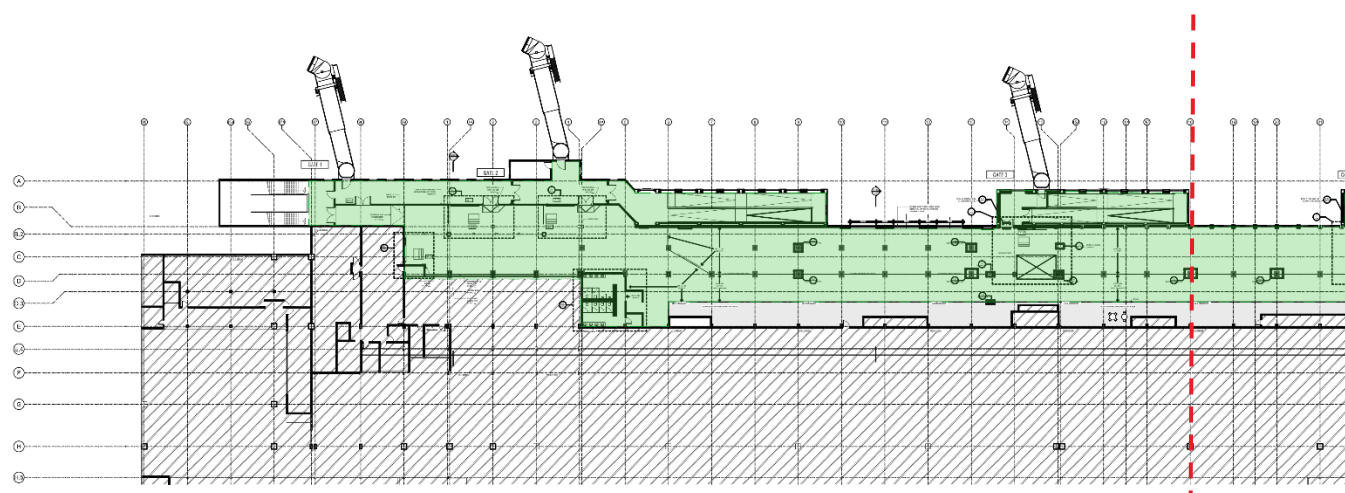
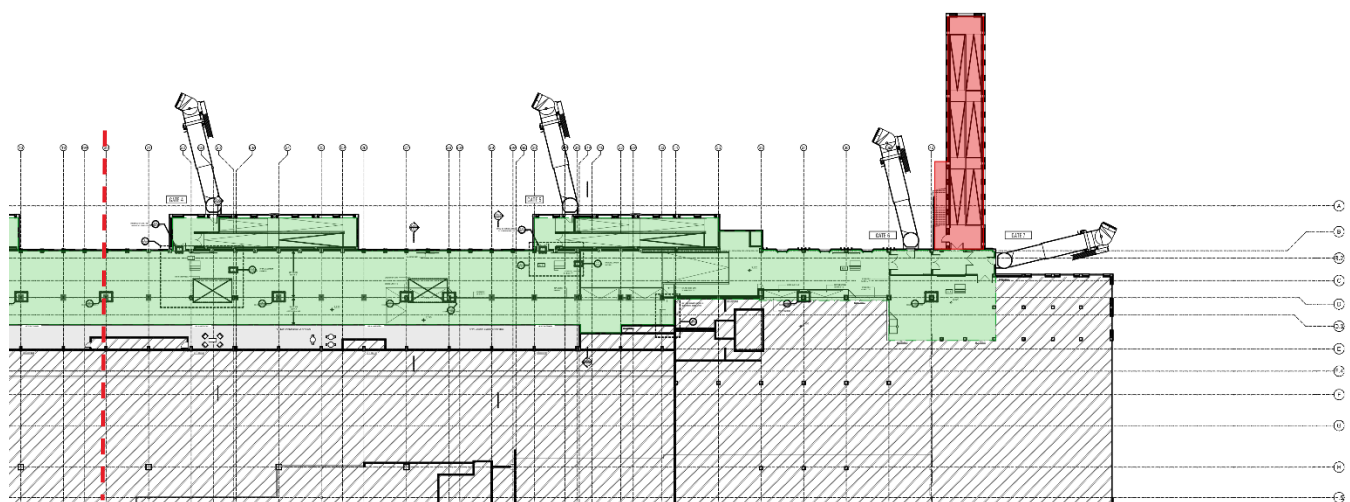




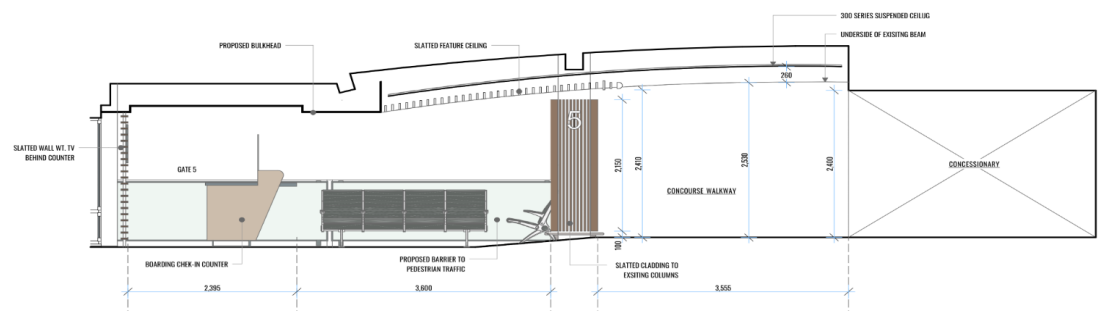
MBJ's 2022-2024 Master Plan Development Projects Layout



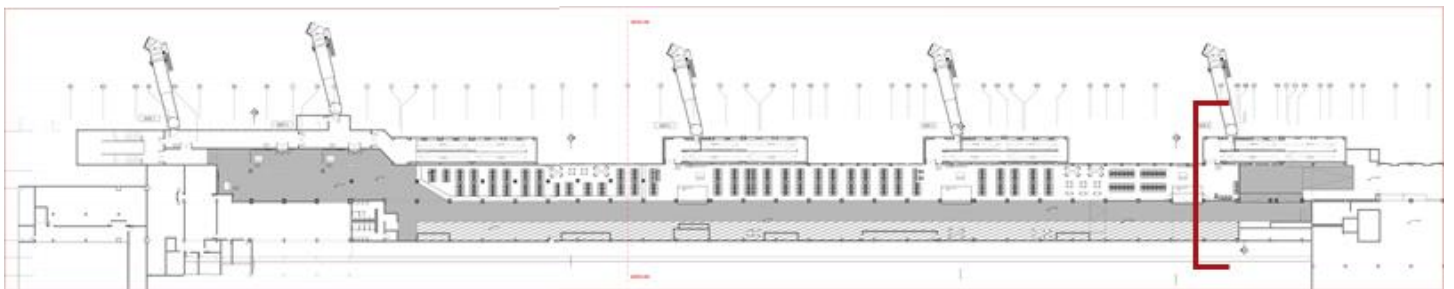
West Concourse Renovation

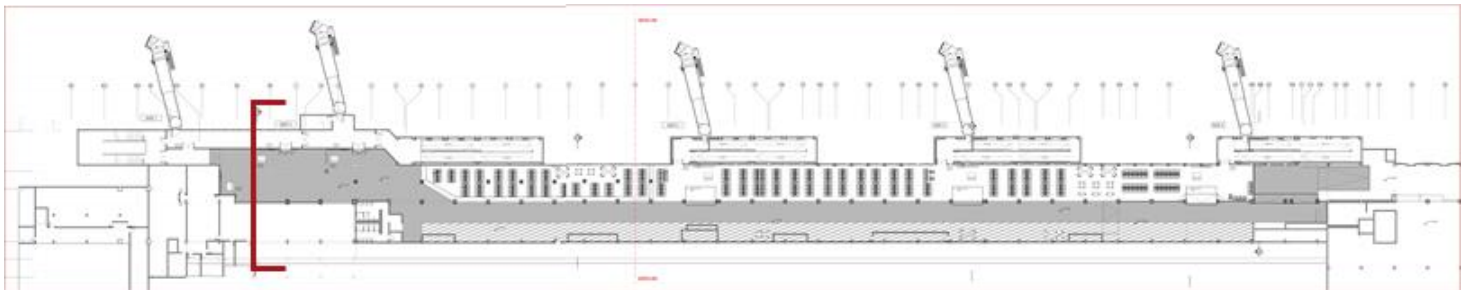
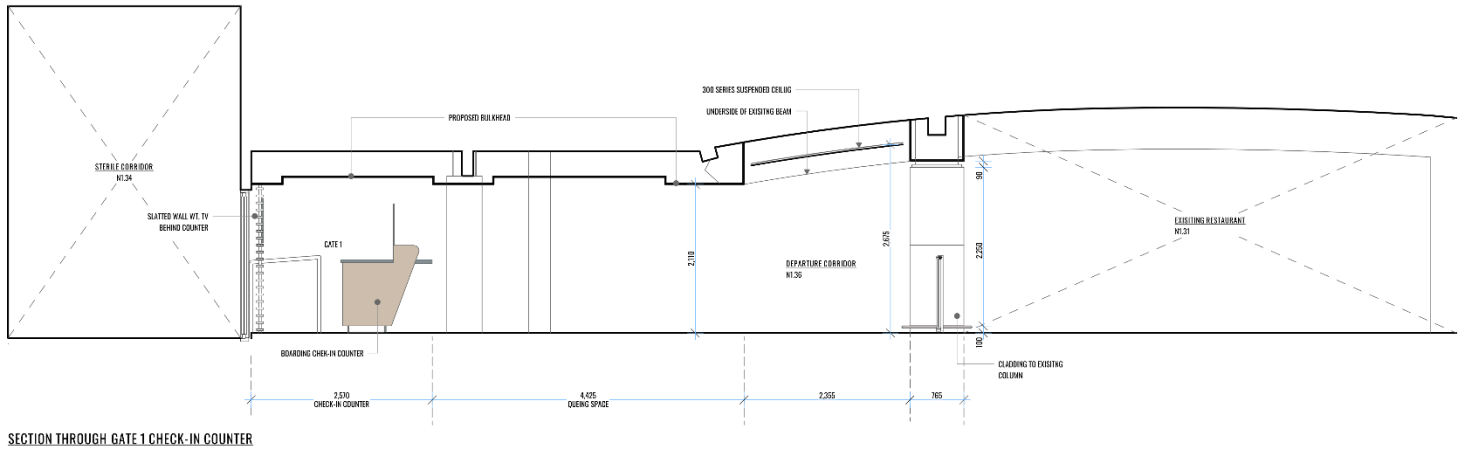


Gates 1 – 7 Layout



SECTION THROUGH GATE 5 CHECK-IN COUNTER

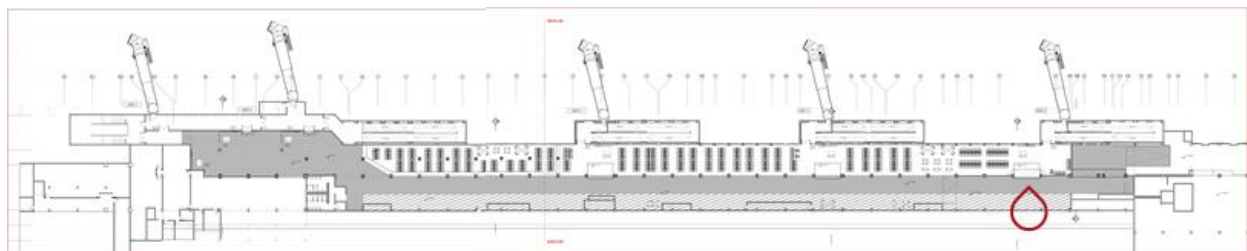
Section Through Gate 5



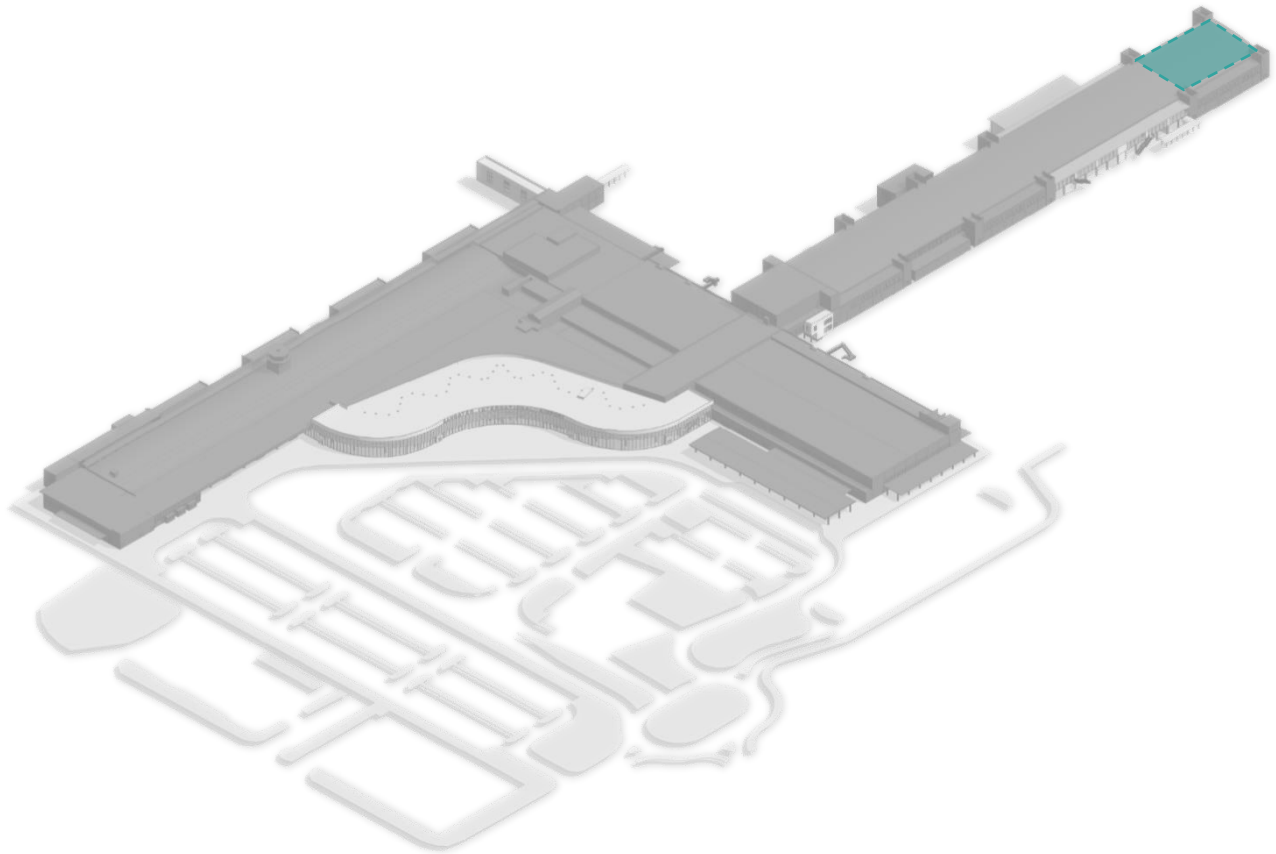
Section Through Gate 1 Check-in Counter



Proposed Interior Finishes Gates 1 -7



Proposed Interior Finishes Gates 1 -7 Cont'd



Air to Sea Lounge Renovation



Air to Sea Lounge – General Layout Plan



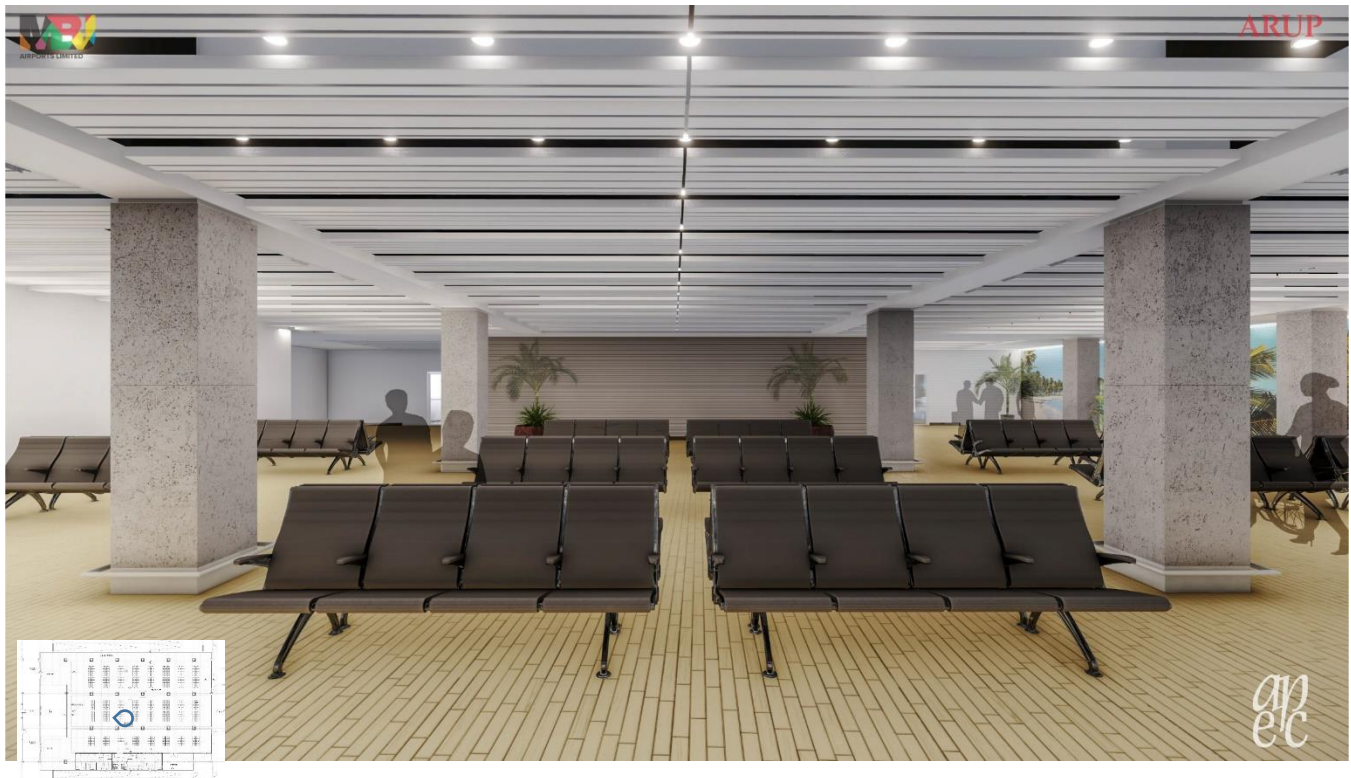
Air to Sea Lounge - Proposed Interior Finishes



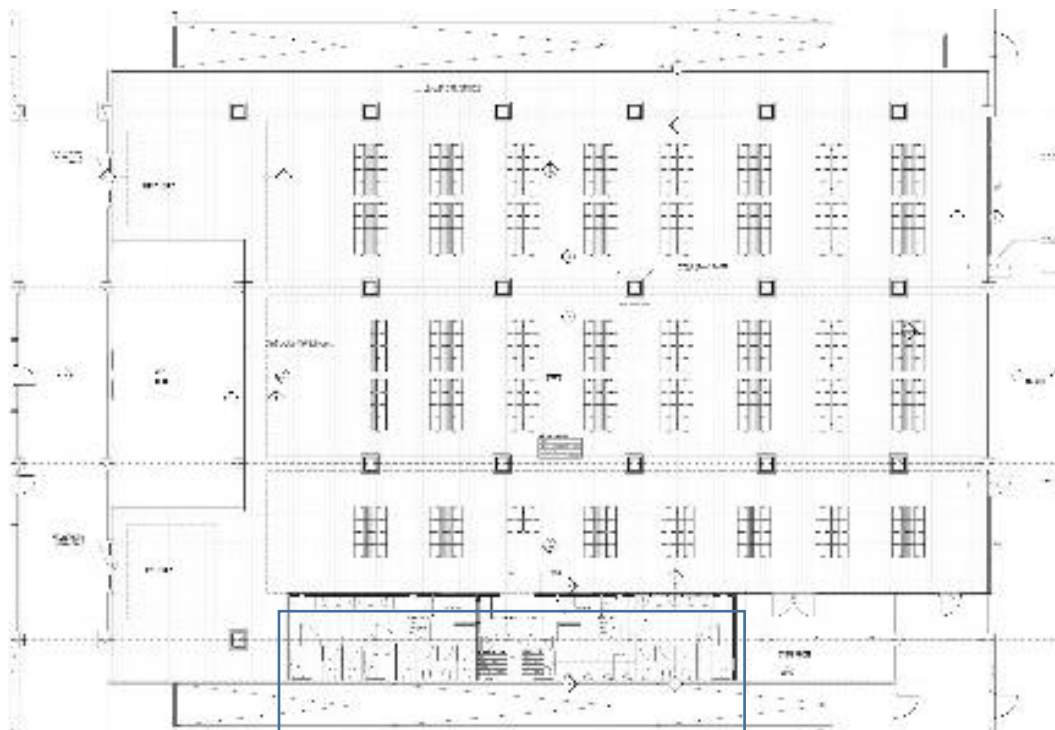
Air to Sea Lounge - Proposed Interior Finishes Cont'd



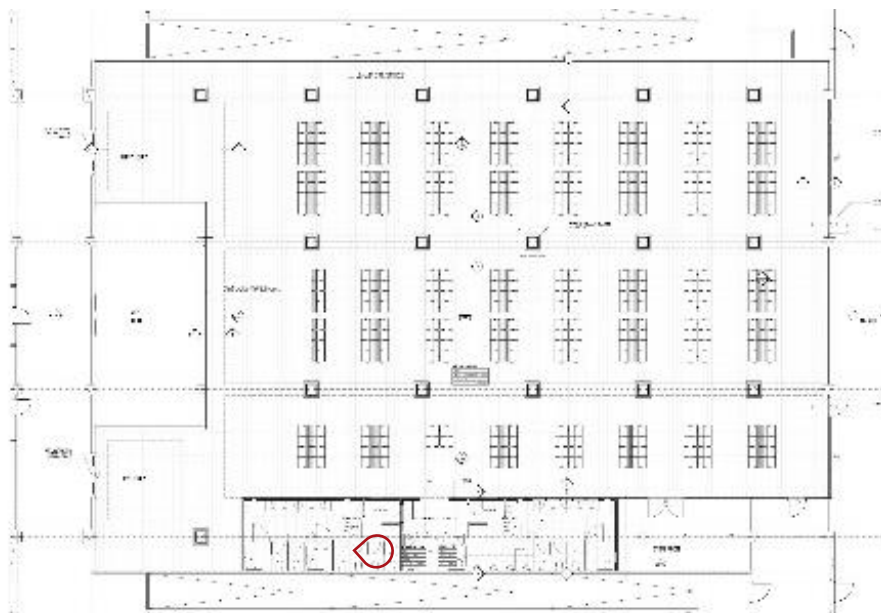
Air to Sea Lounge - Proposed Interior Finishes Cont'd



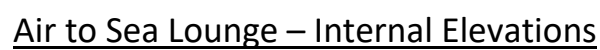
Air to Sea Lounge - Proposed Interior Finishes Cont'd



Air to Sea Lounge - Proposed Interior Finishes Cont'd

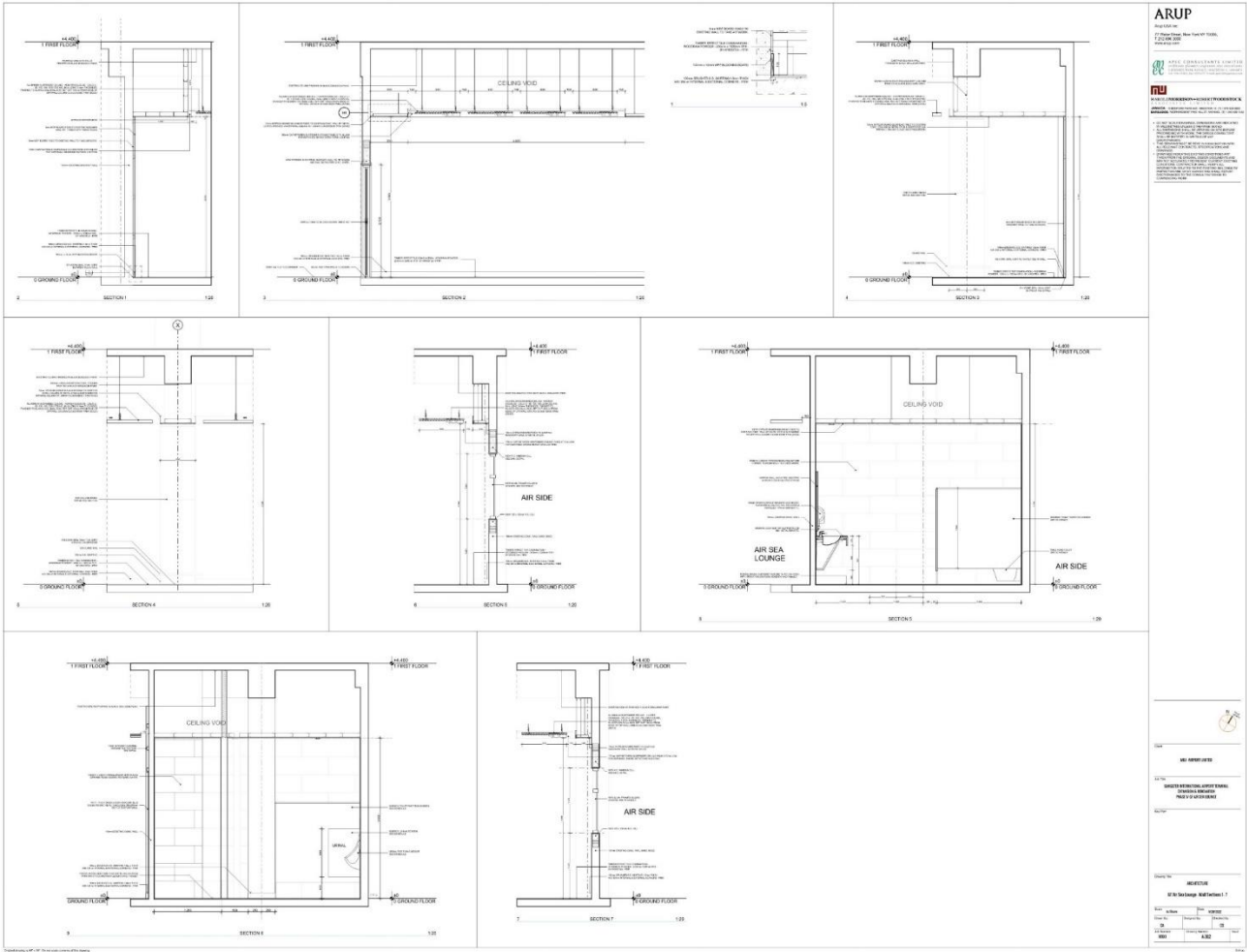


Air to Sea Lounge - Proposed Interior Finishes Cont'd

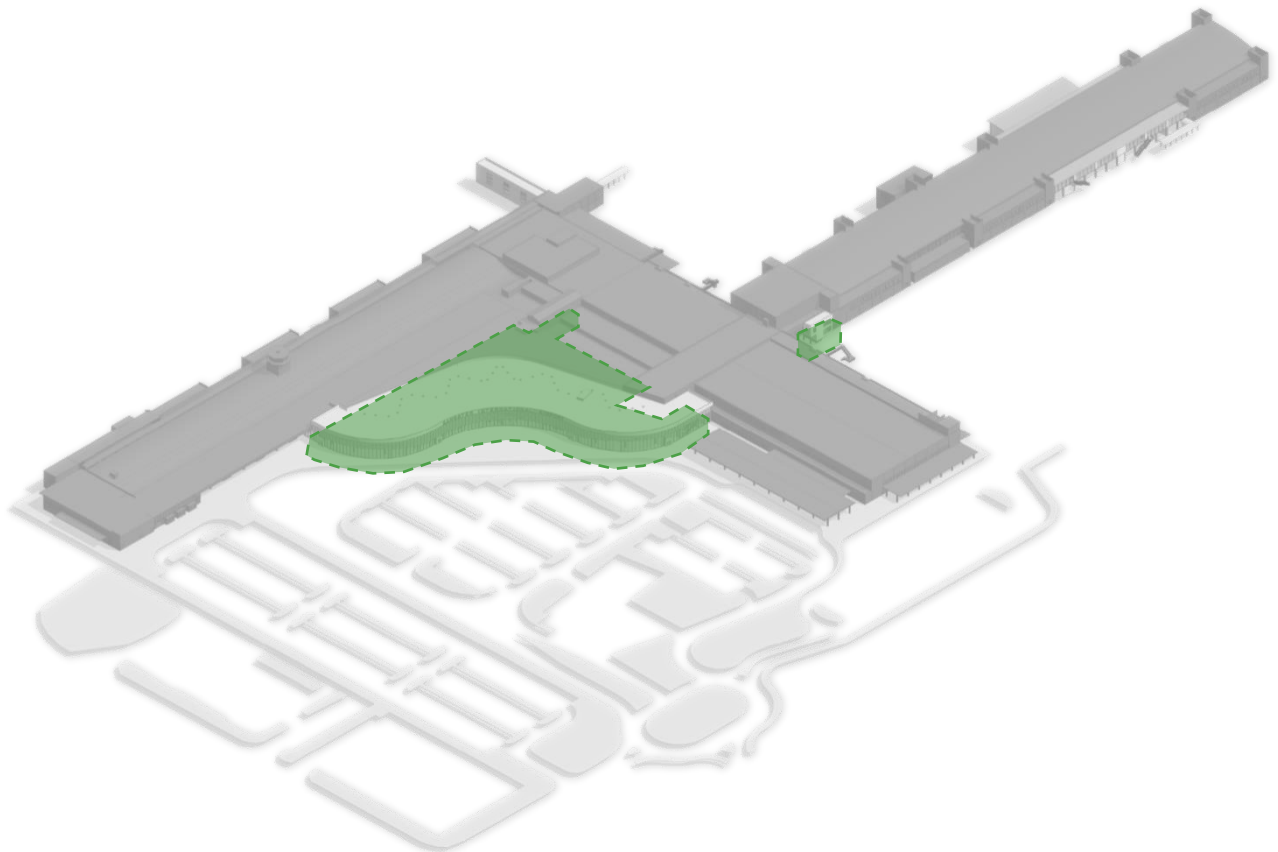




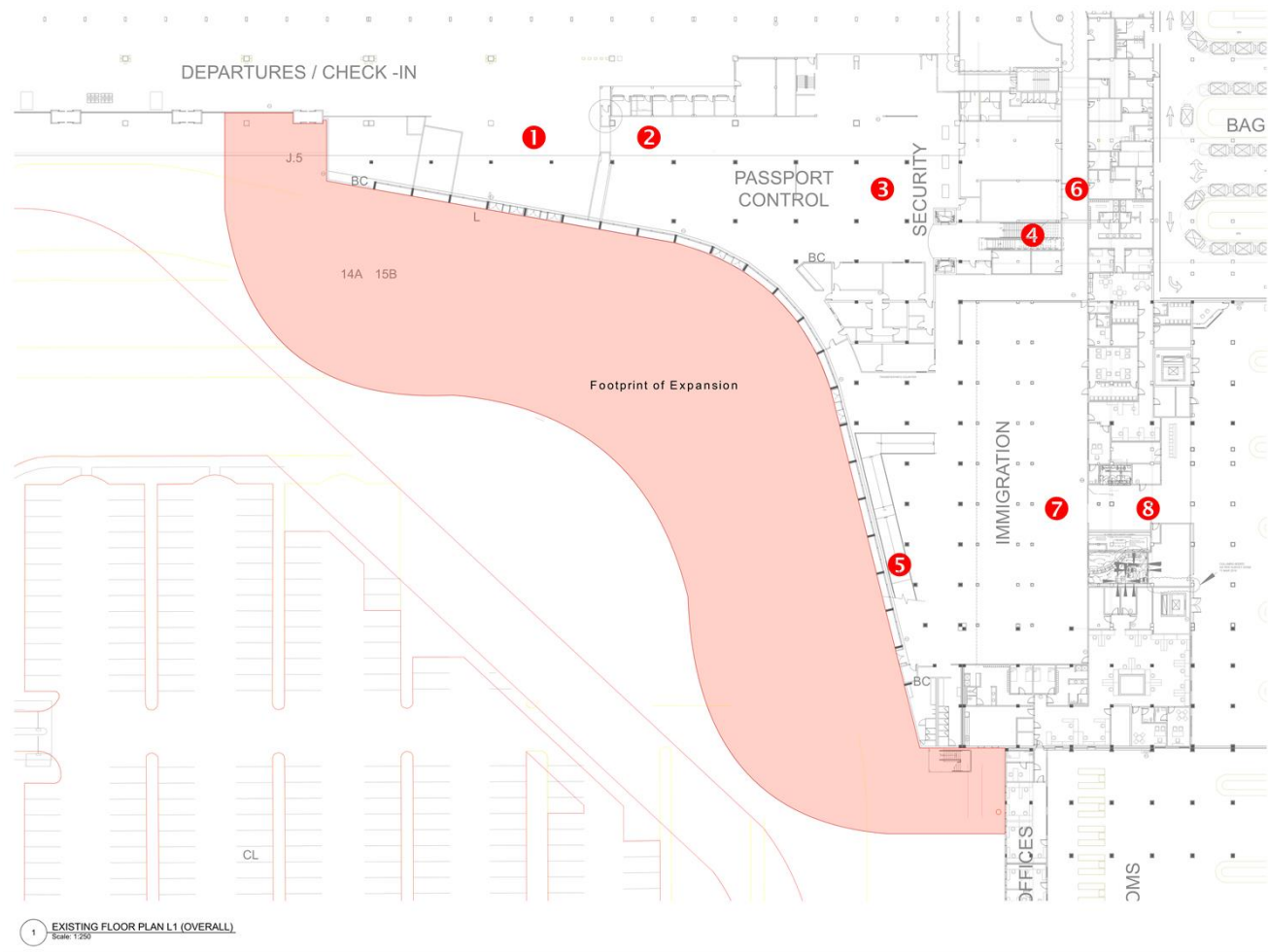
DRAWING IN PROGRESS - NOT FOR CONSTRUCTION



Air to Sea Lounge – Details



Immigration and Security Expansion



Immigration and Security Expansion
Existing Layout – Level 1



Immigration and Security Expansion
Expansion & Alteration – Level 1



Immigration and Security Expansion
Expansion & Alteration – Level 2



Immigration and Security Expansion
Rendering

The drawings and information provided in this document represents general information for which there will be changes and more accurate information provided in the tender documents to bidders. The reference project areas are indicative only and are for the sole purpose of indicating the general scale and scope of the proposed projects.

**** END of Document ****