

## ACI Global Training Training Venue Fact Sheet

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### ***Montego Bay, Jamaica***

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<u>Location:</u>	Sangster International Airport Montego Bay, Jamaica
<u>Meeting time and point:</u>	Participants are expected to meet fifteen (15) minutes prior to start of training and are expected to meet at the Information Desk located on the ground floor, outside of the Arrivals Terminal.
<u>Directions to the classroom</u>	On ground floor outside of the Arrivals terminal of the Sangster International Airport, enter building using the door to the immediate right of the Information Desk. To the right, open door and proceed up the staircase. At the top of the stairs, follow directional signs leading to ACI Training Centre.
<u>Ground transportation from/to the airport</u>	<p>Local Ground Transportation may be provided by the Jamaica Union of Travellers Association (JUTA).</p> <p>For further information, you may contact them at + 1-876-952-0623 to make local travel arrangements. Visit them at <a href="http://www.jutatours.com">www.jutatours.com</a></p> <p>Participants that do not stay at the Riu Montego Bay are responsible for their own transportation between the airport (training centre) and the hotel for the duration of the course.</p>
<u>On-site contact</u>	<p><b>Kerone Barnett-Jackson</b> Human Resources Manager MBJ Airports Limited Sangster International Airport, Montego Bay, Jamaica Tel: 1-876-952-3124    Fax: 1-876-940-6591 E-Mail: <a href="mailto:kjackson@mbjairport.com">kjackson@mbjairport.com</a></p>
<u>First day of class</u>	Arrive at the Training Centre 30 minutes before the course is due to begin. Locate and meet the ACI GT on-site administrator and/or the course instructor(s). Settle any outstanding administrative matters: fee payment, badge etc. Meet your fellow course participants. <b>Enjoy the course!</b>

#### Security clearance

Should participants be required to take a tour of the Airport, arrangements will be made for the Security Department to issue a Visitor's Pass. Participants must be accompanied by authorized airport staff at all times. The visitor pass will be issued on site, and must be returned after the tour is completed.

#### Suggested Hotel Accommodations

**Riu Montego Bay** is an **all-inclusive (all meals and drinks included) hotel**, located in the north-east of the island in a bay 1.7 miles from the Sangster International Airport in Montego Bay. The following room rates are listed below in United States dollars (USD\$)

Riu Montego Bay			
	Single	Double	Triple
April	175.00	228.00	330.00
June /July	178.00	236.00	345.00
October	175.00	230.00	330.00

Tel: + 1 876-940-8010

Website: <http://www.riu.com/en/Paises/jamaica/montego-bay/hotel-riu-montego-bay/>

For booking these rooms, please e-mail Mrs. Kerone Barnett-Jackson, [kjackson@mbjairport.com](mailto:kjackson@mbjairport.com) and copy Dwight Hamilton [Sales.mbj@riu.com](mailto:Sales.mbj@riu.com).

Daily transportation is provided between the hotel and the airport for the duration of the course from the Riu Montego Bay.

**El Greco Resort** is located at 11 Queens Drive and is approximately five minutes from the venue for training at the Sangster International Airport.

Tel: +1 876-940-6116, Fax: +1 876-940-6115

Website: [www.elgrecojamaica.com](http://www.elgrecojamaica.com)

o	One Bedroom Suite	Single- US\$ 105.00 per night
o	One Bedroom Suite	Double- US\$115.00 per night
o	Two Bedroom Suite	Double- US\$165.00 per night
o	Two Bedroom Suite	Triple/Quad- US\$195.00 per night
o	Rates include full daily breakfast, WIFI and complimentary passes to Doctors Cave Beach in Montego Bay	

**Grandiosa Hotel** is located at 3 Ramparts Close and is approximately five minutes from the venue for training at the Sangster International Airport.

Tel: + 1 876-979-3195, Fax: + 1 876-952-7618

Website: [www.grandiosahotel.com](http://www.grandiosahotel.com)

- o Single/ Double occupancy (Room only) \$67.00
- o Single/ Double occupancy (Room w/bfast \$72.00 /\$82.00
- o Single/ Double occupancy (Room w/bfast & dinner \$88.00/\$115.00

#### Reservation process

Course participants are responsible for making their own hotel reservations by contacting one of the above mentioned hotels or making other arrangements. Each hotel will offer the published or best available rate when you identify yourself as a course participant.

#### Meals and Refreshments

There will be morning and afternoon refreshment breaks during the course. Lunch may be taken at the restaurants located at the training location.

#### Visa requirements

Everyone travelling to Jamaica must present a valid and approved travel document as evidence of their identity and nationality. The most common and preferred travel document is a passport, but other types of travel documents may also be accepted, please contact your airline or travel agent to confirm. For current information regarding visa requirements, please visit [www.pica.gov.jm](http://www.pica.gov.jm).

**Note:** Please check with the Jamaican Consulate or Embassy closest to you before traveling. MBJ Airports Limited will provide a letter of invitation, if required, upon payment of the registration fee. **Please be sure to obtain your visa well in advance of your departure, if required.**

#### Health requirements

For health information and updates, please visit [www.moh.gov.jm](http://www.moh.gov.jm)

#### Cell/Mobile phone systems

Mobile Service in Jamaica operates on a GSM Network (850/900/1800/1900) and is available from two service providers, Digicel and FLOW.

#### Electricity and plugs

110 – 120 volts

#### Local currency and Exchange

The Jamaican Dollar (JMD) is the national currency and comes in denominations of \$5,000JMD, \$1,000JMD, \$500JMD, \$100JMD and \$50JMD. Coins come in denominations of \$20JMD, \$10JMD, \$5JMD and \$1JMD. For the current exchange rate, please visit [www.boj.org.jm](http://www.boj.org.jm). Money can be changed at banks, bureaux de change (some located at the airport) and some hotels. Proof of identity may be requested; therefore, it is advisable to carry a passport. Visitors are restricted to bringing in and taking out a maximum of (US 10,000.) in cash. MasterCard and Visa are preferred. American Express is also widely accepted.



ATMs are available at the airport and across Montego Bay including shopping malls and petrol stations, and accept most international debit and credit cards. Most hotels, shops and restaurants accept credit cards.

For additional information please contact the ACI Global Training team at [training@aci.aero](mailto:training@aci.aero)