



REQUEST FOR EXPRESSION OF INTEREST  
FOR THE  
OPERATION AND MAINTENANCE OF  
THE INCINERATOR PLANT  
AT  
SANGSTER INTERNATIONAL AIRPORT

MARCH 2015

# **NOTICE OF EXPRESSION OF INTEREST**

MBJ Airports Limited, operators of the Sangster International Airport in Montego Bay, Jamaica is seeking expressions of interest from suitably qualified solid waste management contractors to achieve its objective of facilitating the disposal of both solid and liquid international waste at the Airport in compliance with all applicable regulatory requirements, including but not limited to, those of the National Environment and Planning Agency (NEPA) and the Ministry of Health.

A Site Visit is being scheduled for Friday, March 20, 2015 at 11:00AM to allow all interested parties to view the existing Scanship SE1150 Incinerator Plant at the Airport. Participants are required to indicate their attendance by Wednesday, March 18, 2015.

Thereafter, interested Contractors shall provide a company profile outlining their qualifications, professional certification (company and personal), experiences in undertaking similar assignments and necessary skills and expertise to deliver international solid and liquid waste disposal services and brief outline of the service they propose to deliver to MBJ to meet its stated objective.

Clarifications to the Request for Expression of Interest should be addressed to the Purchasing Manager, Yvonne Rochester by email: [yrochester@mbjairport.com](mailto:yrochester@mbjairport.com) no later than five (5) days before the final submission date for the Expression of Interest.

Contractors meeting the requirements will be shortlisted for selection to be provided with the Request for Proposal for the Services.

**EXPRESSION OF INTEREST SHOULD BE SENT TO [yrochester@mbjairport.com](mailto:yrochester@mbjairport.com) OR by hard copy to:**

The Purchasing Manager  
MBJ Airports Limited  
Sangster International Airport  
Montego Bay, Jamaica

**EXPRESSION OF INTEREST SHOULD BE SUBMITTED ON OR BEFORE FRIDAY, MARCH 27, 2015 AT 4:00PM.**

CONTRACTORS WILL BE EVALUATED BASED ON THE INFORMATION SUBMITTED AND THOSE THAT MEET THE MINIMUM REQUIREMENT WILL BE INVITED TO SUBMIT PROPOSALS.

CONTRACTORS ARE ASKED TO USE THE TEMPLATE AT SECTION III TO FILL OUT THEIR EXPERIENCE

## I. Expression of Interest – Submission Letter

Date: \_\_\_\_\_

To:

The Purchasing Manager  
MBJ Airports Limited  
Sangster International Airport  
Montego Bay  
St James

With reference to your notice inviting submission of Expression of Interest dated [date of advertisement] published in [name of publication] (***“Notice of EOI”***), I/We hereby submit this Expression of Interest with the requested information which is hereto attached.  
The information provided is in accordance with the terms of the Notice for EOI.

I/We

1. acknowledge that MBJ Airports Limited will be relying on the documents and information provided in this EOI and confirm that the documents and information provided with this EOI are true and accurate;
2. shall make available to MBJ Airports Limited any additional information it may consider necessary or require to supplement this EOI;
3. acknowledge that MBJ Airports Limited may cancel the process at any time without assigning any reason and that MBJ is not obliged to invite any applicant to bid for the project without incurring any liability to the Applicant;
4. hereby irrevocably waive, to the extent permitted by applicable law, any right or remedy which we may have at any stage at law or howsoever arising to challenge or question any decision taken by MBJ in connection with the bidding process for the project;
5. agree with the terms stated in the Notice of EOI; and
6. acknowledge that this letter is not our offer in relation to the project

Yours truly,

Signature, Name and Designation of the Authorised Signatory  
Affix company seal

## II. Corporate Details

### 1. Corporate Details

- a) Name
- b) Address
- c) Telephone Number
- d) Fax Number
- e) Email:

Brief description of the core business activities of the applicant

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### 2. Details of the authorised individual who will serve as the point of contact with MBJ:

- a) Name:
- b) Designation:
- c) Address:
- d) Telephone Numbers (office and mobile):
- e) Email :
- f) Fax:

### 2. Company Profile and Organization Structure

Provide a brief description of the background and organization of your firm/entity and each associate for this assignment. In this section the Firm shall also provide the following information:

- Brief company profile covering its:
  - Objectives,
  - Working areas,
  - General experience
  - Organization structure.
  - Include Company profile (if available)

### 3. Human Resources Available with the Firm

- Provide the information in the following table. The firm shall provide information about professional staff that is available to the firm and who form a part of the organization structure of the firm and will be utilised for this contract.

Name of Staff	Position	Qualification	Years of Experience	Name of Professional Organization

**4. Financial Ability**

Contractor is required to submit evidence of the required financial capacity to provide the services required.

- a) Submit Annual Revenue by Year for the last three years
- b) Attach Company’s most recent Audited Financial Statements

**5. Service Proposal**

Brief Outline of International Solid/Liquid Waste Disposal Services Contractor is interested in supplying to MBJ.

### III. Contractor's Experience

#### Contractor's Specific Experience

*[Using the format below, provide information on each assignment for which your firm, and each associate for this assignment, was legally contracted either individually as a corporate entity or as one of the major companies within an association, for carrying out services similar to the ones requested under this assignment.]*

Assignment name:	Approx. value of the contract (in current US\$):
Country: Location within country:	Duration of assignment (months):
Name of Client:	Total N° of professional staff-months of the assignment:
Address:	Approx. value of the services provided by your firm under the contract (in US\$):
Start date (month/year): Completion date (month/year):	
Name of associated Consultants, if any:	Name of senior professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):

Narrative description of Project:	
Description of actual services provided by your staff within the assignment:	